

**Georgia Southwestern State University
General Faculty Meeting
Thursday, December 7, 2023 at 3:15 p.m.
Wheatley 127**

Minutes – Approved May 3, 2024

- 1. Call to Order:** Dr. John LeJeune called the meeting to order at 3:20 p.m.
 - a. Approval of Agenda:** Motion by Genie Bryan to approve the agenda, seconded by Elizabeth Gurnack, and passed unanimously.
- 2. Approval of Minutes**
 - a. May 4, 2023:** Motion by Laurel Robinson to approve, seconded by Jon Carter, and approved unanimously.
- 3. Brief Reports**
 - a. President Neal Weaver:** Dr. Weaver reported on the following items:
 - Library Renovation: Selected Architect & Contractor
 - Science Building: Waiting for Gov. to release budget request
 - Griffin Bell Conf. Center: will begin to be demolished in Feb.
 - Enrollment: Spring total is up 14% over last year; Graduate programs up 19%; Continuing UG: 12% up from last year; Summer enrollment is 14% ahead; Next Fall apps up 18.5%; 54% up in accepted students from last year
 - Q&A: To the question of whether John Wilson's position in the library will be replaced → We are still evaluating the future structure of the library.
 - b. Provost Jill Drake:** Dr. Drake reported on the following items:
 - Grateful to faculty with handling growth in enrollment.
 - Significant Year: Computer Science accreditation; QEP started; 3 faculty members on their way to China for 3 weeks; Core IMPACTS and Syllabi updates; Dr. Drake's first semester; Jimmy Carter Leadership Program featured at BOR; 2nd year Ted Talks; Science Day w/ 100 HS students; Gave more than ever for Give Southwestern; Humanities Symposium bigger than ever;
 - Summer Contracts & Transparent Pay will occur. USG adding language for summer contracts. Effective January 2024.
 - Q&A: When will final info about contracts coming? Jeff Hall and Dr. Drake set a deadline of March 1st, 2024.
- 4. Discussion Items**
 - a. Dr. Bryan Davis- Core IMPACTS/SACSCOC Accreditation: Dr. Davis discussed:**
 - Ad-Hoc committee work on Core IMPACTS: Decided we would use system-wide learning outcomes, with exceptions being that we added language to institutional priority for GSW; political science and Georgia History language was revamped; and Communication & Writing was tweaked.
 - Core Curriculum Sheets updated (in process)
 - In sum, no courses have really changed; Area E was split; Simplified Science lists
 - Implementation timeline: Now-Fall 2024

-My GSW: This is where you'll find info on Core IMPACTS in Faculty Group under resources. Those teaching core courses will need to put specific language on their syllabi, and can find that here.

-Reaccreditation Process: Off-site report in November 2023; 17 examples of non-compliance; None were faculty driven standards, and some are going to be addressed with Dr. Drake and Off-site Review committee (hopefully 4 will drop off). Focused report is being worked on currently which will be submitted with the QEP in Jan.

-Standards can be re-visited during on site visit.

-Q&A: Reassess faculty credential issue? → Already dealt with.

b. Dr. Paul Dahlgren- QEP: Dr. Dahlgren discusses the following items:

-High Impact Approach to Integrative Learning (HAIL): academic purpose and social belonging.

-HAIL/QEP Committee work: Drafted a written report for QEP and SACS (currently revising); Several townhalls had; Hired new QEP director and assistant director; Book Club ran; Ran teaching circle; ran QEP speed dating. Next semester 8 standalone HAIL courses; 8 course clusters (24 separate courses); 1 block with 2 courses; 27 different members from faculty in all 4 colleges. 2 clusters working across colleges; currently collecting artifacts for QEP.

-Next semester: Fall 2024 participation will come earlier. Will be looking at Storm Tracks for some options where core curriculum could be coming to QEP; 2 new book clubs coming; revising website; QEP course in Georgia View coming;

-Preparing for SACS visit in March; will be presenting the QEP.

-*Power of Friendship*

5. Standing Committee Activity Reports

a. Academic Affairs – Chuchu Wu

-3 meetups; Approved 3 new programs; 26 new courses approved; 13 course revisions; 5 curriculum changes; 1 policy revision.

b. Business and Finance – Samuel Peavy

-met 2 times; met with Jeff Hall; Spring will be busier.

c. Faculty Affairs – John LeJeune

-met 3 times; sent appreciative letter to public safety regarding active shooter training; 2 suggested revisions to handbook; currently working with Evelyn Oliver on accommodations for in-person to online accommodations.

d. Faculty Development – Anish Dave

-Anish not present

e. Global Engagement and High Impact Practices – Beau Palmer

-met 3 times + online contact; reviewed and passed HIP grants to about \$1500; International Education Week successful.

f. Graduate Affairs – Michelle Dykes → delivered by Paula Bryant

- met 4 times; reviewed approved COBAC and Nursing for new certificate, electives, courses, and revisions. Reviewed 2 graduate faculty applications. Working on website for graduate affairs committee.

g. Institutional Effectiveness – Alaina Kaus

-Met once; waiting on annual reports; will meet again in Jan.

h. Institutional Review Board – Michael Crosby

-IRB processed and reviewed 14 renewal and expedited applications

i. Instructional Technology – Lee Wright

-Use of technology fee money; discussing upcoming implementations of technology on campus; Anyone interested in implementations please email Lee.

j. Student Affairs – Jonathan Carter

-Met 3 times; constitution reviews; began process of grade appeal process; loose recommendations sent to faculty affairs; look to be enrolled in GA View for a repository of syllabus language and accessibility

k. Faculty Senate – John LeJeune

-Lisa Easom will be replacing SiSi Chen

-Goals to strengthen faculty senate, Make GSW better; Improve and solidify senate institutions.

-How Agenda is set: (1) Faculty input (survey, public address, online form coming soon); (2) Administration Input (Administration keeps senate updated on issues and decisions to be made, where input would be valuable); (3) Standard Committee Business: program changes, majors, minors, and certificates; graduate faculty status; Academic Affairs & Graduate Affairs issues, etc.

-Faculty Survey Results discussed; Senate evaluated results via 5 subcommittees

-Additional goals: Reexamine the Senate bylaws; timely posting of all agendas and minutes; creation of senate handbook; webpages for all subcommittees.

-Reorganization Committee: Dr. Drake and J. LeJeune met today to discuss reorganization subcommittee. Will meet next week again regarding this.

Recommended committee list will be circulated by end of finals week.

6. New Business

a. Academic Affairs

i. New Degrees, Certificates, Minors

1. COBAC: Bachelor of Business Admin. in Project Management

2. COBAC: Minor in Project Management

3. COBAC: Certificate in Financial Technology

4. A+S/Bio: Certificate in Wildlife Biology

ii. Curriculum Changes

1. Accounting: Update to major course requirements

2. Accounting: Update to minor course requirements

3. COBAC: Human Resource Management M

4. COBAC: Human Resource Management Minor

5. Sociology: Area F and Major Core

-Motion by Brian Smith to treat all items in 6(a)i-ii as a block, seconded by Jon Carter, and approved unanimously.

-Motion by Brian Smith to approve 6(a)i-ii block, seconded by Stephanie Harvey, and approved unanimously.

b. Faculty Affairs

i. Handbook Changes

1. Tenure/Pre-Tenure Language

2. Absences, Remote Work, and Sick Leave Policy

-Motion by John Carter to approve all of 6(b)i as a block, seconded by Jeff Waldrop, and approved unanimously.

-Discussion: After discussion, there was a motion by Genie Bryan to reject item 6(b)i.1 (Tenure/Pre-Tenure Language) and return it to Faculty Affairs for reconsideration, seconded by Brian Smith and approved unanimously. The major concern was with lack of specificity about how many Annual Evaluations must be included in the relevant dossiers.

-Jon Carter motioned to approve item 6(b)i.2 (Absences, Remote Work, and Sick Leave Policy), seconded by Anne Jacobs, and approved unanimously.

c. Graduate Affairs

i. New Programs and Program Changes

1. Nursing: Post MSN FNP Certificate

2. COBAC: Deactivation of Executive MBA

ii. Curriculum Changes

1. Nursing: MSN Nursing Informatics Track

2. Nursing: MSN Nursing Education Track

3. Nursing: MSN Nursing Leadership Track

-Motion by Genie Bryan to approve all Nursing programs and curriculum changes [6(c)i.1 and all of 6(c)ii] as a block; seconded by Leisa Easom, and approved unanimously.

-Move by Brian Smith to approve the previously created block of Nursing programs; seconded by Jon Carter; with unanimous approval.

-Move to terminate executive MBA by Brian Smith; seconded by Jon Carter, and terminated unanimously.

iii. Graduate Faculty Status Applications

1. COBAC: Dr. Soumendra Banerjee

2. English: Dr. Alaina Kaus

-Motion to approve Dr. Banerjee's graduate status application by Brian Smith; seconded by Stephanie Harvey; Unanimous approval

-Motion to approve Dr. Kaus's graduate status application by Michael Moir; seconded by Anne Jacobs, and approved unanimously.

7. Additional Concerns

- a. None

8. Announcements

- a. Sam Peavy: Look to the sky early next week; evening of 14th for meteor shower; Eastern sky at 9 p.m. at night.
- b. Nellie Jordanova: Study Abroad in spring to Bulgaria; more students needed.
- c. Laurel Robinson: Visual Arts Department open house tonight from 6-8 p.m.
- d. Anne Jacobs: Undergraduate research symposium April 19th; Submit abstracts through Dynamic Forms.

9. Adjourn

- a. Motion to adjourn by Laurel Robinson, seconded by Anne Jacobs; Unanimous approval.