

ACADEMIC AFFAIRS COMMITTEE MEETING MINUTES

Name of Committee: ACADEMIC AFFAIRS	Date & Time of Meeting: 9:00 AM Monday, 08/14/2023
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Members Present: Carol Bishop, Chuchu Wu, Anne Jacobs, Cribbs, Benjamin Meador, Allison Tarrer, Susan Bragg, Charles Wells, Jason Cribbs, Brandy Pfeiffer, Sandra Leigh Swords, Sai Mukkavilli, and Brian Parkinson

1. Call to Order: The meeting came to order at 9:00 AM.

2. New Business:

- Carol stated that we must elect new officers for the year.
- Brian volunteered to serve as secretary
- Chuchu was elected as the chair of the committee.
- Brian stated that he will let Cheri Paradise and Bryan Davis know who our new officers are.
- We need to put members into the two committees-
 - Advising Subcommittee members- Jason, Ben, Brandy, Susan, Charles, Brian
 - Policy Subcommittee members- Carol, Sandra Leigh, Allison, Anne, Sai

4. Adjournment: The meeting adjourned at 10:00 AM.

<ul style="list-style-type: none"> • MGNT 3620: Supply Chain Management (Carol Bishop) <ul style="list-style-type: none"> ○ Note: adding new, current, and relevant emphasis of mgnt • DATA 1501: Introducing to data science (Manoj Tapa) <ul style="list-style-type: none"> ○ Note: growing demand of data analyzing. • THEA 1100: eCore Theater Application (Byan Davis) <ul style="list-style-type: none"> ○ Note: Give GSW students the flexibility fulfill to the Arts, Humanities, and Ethics Core requirement in another way. • ACCT 4220: Data Analysis in Accounting <ul style="list-style-type: none"> ○ Note: Add a new course better prepare students for job market. 	<p>B9</p> <p>B10</p> <p>B11</p> <p>B12</p>
<p>4. Course revisions (Folder C)</p>	
<p>Business (Mark Grimes)</p> <ul style="list-style-type: none"> • MGNT3680: Revise a course <ul style="list-style-type: none"> ○ Note: change from have MGNT 3600 as pre-requisite to none of pre-requisites. • HRMT 3390: Revise a course <ul style="list-style-type: none"> ○ Change from with prerequisites to non-pre-requisites. • HRMT 3850: Revise a course <ul style="list-style-type: none"> ○ Change from with prerequisites to non-pre-requisites. • HRMT 4650: Revise a course <ul style="list-style-type: none"> ○ Change from with prerequisites to non-pre-requisites. • HRMT 4670: Revise course <ul style="list-style-type: none"> ○ Change from with prerequisites to non-pre-requisites. • HRMT 4680: Revise a course <ul style="list-style-type: none"> ○ Note: change from have MGNT 3670 as pre-requisite to none of pre-requisites. • HRMT 4690: Revise a course <ul style="list-style-type: none"> ○ Note: change from have MGNT 3600 or HRMT 3670or MGNT 3670 as pre-requisite to none of pre-requisites. 	<p>C1</p> <p>C2</p> <p>C3</p> <p>C4</p> <p>C5</p> <p>C6</p> <p>C7</p>

<ul style="list-style-type: none"> • IT 3000: Advanced web design (Sai Kiran Mukkavilli) <ul style="list-style-type: none"> ○ Note: Adding IT200 as the prerequisite along with CSCI 1302. • ACCT 3260: Intermediate accounting /Revise a course (Joni Hammond) <ul style="list-style-type: none"> ○ Note: Update course description for the changes in course curriculum and content change. • ACCT 3270: Intermediate III /Revise a course (Joni Hammond) <ul style="list-style-type: none"> ○ Note: Update course description for the changes in course curriculum and content change. • ACCT 3280: Cost Accounting/Revise a course (Joni Hammond) <ul style="list-style-type: none"> ○ Update course description for the changes in course curriculum and content change. • ACCT 4210: Accounting Systems (Joni Hammond) <ul style="list-style-type: none"> ○ Note: Update course description for the changes in course curriculum and content change. 	<p>C8</p> <p>C9</p> <p>C10</p> <p>C11</p> <p>C12</p>
<p>5. Curriculum Changes (Folder D)</p> <p>Accounting (Joni Hammond)</p> <ul style="list-style-type: none"> • Proposal for Curriculum Change (minor) <ul style="list-style-type: none"> ○ Notes: to update the courses listed for students seeking a minor <p>Accounting (Joni Hammond)</p> <ul style="list-style-type: none"> • Proposal for Curriculum Change (major) <ul style="list-style-type: none"> ○ Notes: updating the courses listed for required courses and electives for majors. <p>English (Jesse Russell)</p> <ul style="list-style-type: none"> • Proposal for Curriculum Change (Area B Core Curriculum) <ul style="list-style-type: none"> ○ Note: students need diverse course offerings/improve student LO. 	<p>To senate</p> <p>D1</p> <p>D2</p> <p>D3</p>
<p>6. Committee Reports</p> <ul style="list-style-type: none"> • Policy Proposals– Bryan Davis <ul style="list-style-type: none"> ○ Academic renewal current ○ Academic renewal proposal ○ Proposal to revise the policy on Repeating courses 	

7. New Business: Upcoming the IMPACT of Cores (Bryan Davis)	
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Next CoAA Meeting November 15 Wednesday at 11:00 AM at COBAC conference room

<u>COMMITTEE</u>	<u>COMMITTEE</u>	<u>EX-OFFICIO</u>	<u>SGA</u>
David Berggren (A&S)	Anne Jacobs (A&S)	Jill Drake	?
Carol Bishop (COBAC)	Brian Parkinson (A&S)	Bryan Davis	
Charles Wells (A&S)	Benjamin Meador (Health Sciences)	Krista Smith	
Susan Bragg (A&S)	Sai Mukkavilli (COBAC)	Signe Coombs	
Brandy Pfeiffer (Nursing)	Chu Chu Wu (Education)		
Allison Tarrer (Education)	Sandra (Leigh) Swords (nursing)		

ACADEMIC AFFAIRS COMMITTEE MEETING MINUTES

Name of Committee: ACADEMIC AFFAIRS

Date & Time of Meeting: 11:00 AM Wednesday, October 18, 2023

Members Present: Bryan Davis, Sandra Leigh Swords, Anne Jacobs, Carol Bishop, Chuchu Wu, Sai Mukkavilli, D. Jason Berggren, Signe Combs, and Brian Parkinson

1. **Approve minutes** – August minutes
2. Bryan Davis says we need to change “knew” to “new”, Sandra Lee states that her name is spelled “Leigh, not Lee.”
3. Carol moves to approve.
4. Jason B. seconds.
5. Unanimous approval.

Carol B. moves, Jason seconds. Unanimous approval.

2. A. New Program (Folder A)

1. Bryan Davis states that we must approve courses first. He moves to approve them as a block.
2. Carol seconds.

Bryan Davis moves to approve.

Carol B. second; says that it is a new and in-demand degree. Will be the only one in the USG. It will be online. We will have the faculty to cover the first year; however, we will need to add a faculty member in the future.

Bryan D. says that it is unclear **wht** the instructional strategies are.

-there are two different modalities and thus need two different strategies, one for the face to face and one for the online.

Carol states that we can make the necessary adjustments to make sure that both modalities have their own instructional strategies.

Anne asks what about internships?

Carol says that there will be two different modalities for internships.

Anne questions the instructional strategies.

Carol states that they can change them.

Bryan D. says we should focus on the role of the internship supervisor.

Bryan moves to approve with the updates.

Chuchu seconds.

Unanimous approval.

- **BBA in Project management:** (Carol Bishop)
 - Note: Purpose-Improve student learning outcome/ extending field that build the key skills and knowledge to handle complex projects in real world.

Business (Carol Bishop)

- PMGT 3500: Foundations of Project Mgnt (new course)
 - Note: Foundation course in new Project management program.
- PMGT 3570: Project management tools (new course)
 - Note: Required skills-based course in new project management degree program.
- PMGT 3640: Project cost & procurement Mgnt (new course)
 - Note: required course in new P M program
- PMGT 4110: Project management leadership (new course)
 - Note: required course for new project mgnt program
- PMGT 4180: Project risk & control mgnt (new course)
 - Note: Required course in new project management degree program
- PMGT 4410: Strategic project mgnt (new course)
 - Note: Capstone course for project mgnt program.
- PGMT 4970 Project management internship (new course)
 - Note: Required for new P M program.

Bryan moves to approve the major.

Susan B. seconds.

Unanimous approval.

Anne J. moves to approve the minor.

Chuchu seconds.

Unanimous approval.

3. New courses (Folder B)

- **Business: New courses for the project management program. (See new course proposals by Carol Bishop under Project management Program)**
- **Business** (Mark Grimes)
- HRMT 4990: HR in new practice (New course)
 - Note: The current capstone course (HRMT 4790 Current Issues in HR) is not really a practical application of information gained in earlier courses. It requires Pre-requisites: HRMT 3670 and MGNT 3680, minimum grade C

Mark G. has a new course.

HRMT 4990 needs to replace HRMT 4790.

It will be eventually required as a capstone.

Chuchu moves.

Carol seconds.

Unanimous approval.

- MGNT 3620: Supply Chain Management (Carol Bishop)
 - Note: adding new, current, and relevant emphasis of mgnt

Carol has a new course MGNT 3620

Business wants this to be a required course for project management degree.

Brian P. moves.

Anne J. seconds.

Unanimous approval.

- DATA 1501: Introducing to data science (Manoj Tapa)
 - Note: growing demand of data analyzing.

Chadwick G. states that this class will better prepare students for the workforce.

Bryan D. points out that a common Ecore course already exists. Also, the course description needs prerequisites and hours, like (3-0-3).

Chuchu moves.

Jason B. seconds.

Unanimous approval.

Sai brings up that Computer sciences was attempting to create the same course.

Bryan D. notes that Math beat Computer Science to the punch. He then says that the two courses in question are from different levels and so there will be no need to table.

End of discussion.

- THEA 1100: eCore Theater Application (Byan Davis)
 - Note: Give GSW students the flexibility to fulfill the Arts, Humanities, and Ethics Core requirement in another way.

This will be an Ecore course for Area C.

Anne J. moves.

Carol B. seconds.

Unanimous approval.

- ACCT 4220: Data Analysis in Accounting
 - Note: Add a new course better prepare students for job market.

Data analysis in accounting.

The world is moving to accounting analytics more so than towards accounting systems.

Brian P. moves.

Susan B. seconds.

Unanimous approval.

4. Course revisions (Folder C)

Business (Mark Grimes)

Bryan D. points out that we do not need to vote on course revisions.

- MGNT3680: Revise a course
 - Note: change from have MGNT 3600 as pre-requisite to none of pre-requisites.

- HRMT 3390: Revise a course
 - Change from with prerequisites to non-pre-requisites.
- HRMT 3850: Revise a course
 - Change from with prerequisites to non-pre-requisites.

- HRMT 4650: Revise a course
 - Change from with prerequisites to non-pre-requisites.

- HRMT 4670: Revise course
 - Change from with prerequisites to non-pre-requisites.

- HRMT 4680: Revise a course
 - Note: change from have MGNT 3670 as pre-requisite to none of pre-requisites.
- HRMT 4690: Revise a course

- Note: change from have MGNT 3600 or HRMT 3670 or MGNT 3670 as pre-requisite to none of pre-requisites.
- IT 3000: Advanced web design (Sai Kiran Mukkavilli)
 - Note: Adding IT200 as the prerequisite along with CSCI 1302.
- ACCT 3260: Intermediate accounting /Revise a course (Joni Hammond)
 - Note: Update course description for the changes in course curriculum and content change.
- ACCT 3270: Intermediate III /Revise a course (Joni Hammond)
 - Note: Update course description for the changes in course curriculum and content change.
- ACCT 3280: Cost Accounting/Revise a course (Joni Hammond)
 - Update course description for the changes in course curriculum and content change.
- ACCT 4210: Accounting Systems (Joni Hammond)
 - Note: Update course description for the changes in course curriculum and content change.

5. Curriculum Changes (Folder D)

Accounting (Joni Hammond)

- Proposal for Curriculum Change (minor)
 - Notes: to update the courses listed for students seeking a minor

Carol B. says that three courses are being moved from required to elective in order to reflect changes to the CPA exam; a new data analytics class will be required.

Bryan D. moves.

Anne J. seconds.

Unanimous

Accounting (Joni Hammond)

- Proposal for Curriculum Change (major)
 - Notes: updating the courses listed for required courses and electives for majors.

Anne J. moves.

Jason B. seconds.

Unanimous approval.

English (Jesse Russell)

- Proposal for Curriculum Change (Area B Core Curriculum)
 - Note: students need diverse course offerings/to improve student LO.

Bryan D. suggests tabling pending changes to the core.

Jason B. moves

Susan B. seconds.

Unanimous approval.

6. Committee Reports

- Policy Proposals– Bryan Davis
 - Academic renewal Current
 - Academic renewal proposal draft 2
 - Proposal to revise the policy on Repeating courses

Bryan D. states that the current repeating courses policy is punitive. We need to change so that the attempt with the highest grade is the one that counts, not necessarily the most recent attempt.

Bryan D. notes that academic renewal needs to be updated to allow students to apply for academic renewal at the same time that they apply for readmission.

Anne J. moves.

Jason B. seconds.

Unanimous approval

Adjournment: The meeting adjourned at 12:10 PM.

Next CoAA Meeting November 15 Wednesday at 11:00 AM at COBAC conference room

<u>COMMITTEE</u>	<u>COMMITTEE</u>	<u>EX-OFFICIO</u>	<u>SGA</u>
David Berggren (A&S)	Anne Jacobs (A&S)	Jill Drake	?
Carol Bishop (COBAC)	Brian Parkinson (A&S)	Bryan Davis	
Charles Wells (A&S)	Benjamin Meador (Health Sciences)	Krista Smith	
Susan Bragg (A&S)	Sai Mukkavilli (COBAC)	Signe Coombs	
Brandy Pfeiffer (Nursing)	Chu Chu Wu (Education)		
Allison Tarrer (Education)	Sandra (Leigh) Swords (nursing)		

Agenda
Committee on Academic Affairs
Wednesday, November 15, 2023 11: 00 in the COBAC conference room

Agenda	attachments
1. Call to order 2. Approve minutes – Oct. 18, 2023	
<p>3. New courses (Folder A)</p> <ul style="list-style-type: none"> • College of business and computing (Shannon Perry) <ul style="list-style-type: none"> ○ FTA 4001 Foundations of Financial Technology <ul style="list-style-type: none"> ▪ Note: To provide students overview of Fin tech and introductions to its application in financial services. Is one of the areas of high need identified by the Governor of GA. ○ FTA 4002 Financial technologies <ul style="list-style-type: none"> ▪ Note: Financial technology workers is one of the areas of high need identified by the Governor of GA. ○ FTA 4003 Commercial banking and Fin Tech <ul style="list-style-type: none"> ▪ Financial technology workers is one of the areas of high need identified by the Governor of GA. ○ FTA 4005 Introduction to Financial Data Analytics <ul style="list-style-type: none"> ▪ Note: Financial technology workers is one of the areas of high need identified by the Governor of GA. ○ FTA 4100 Introduction to information Security or Fin Tech <ul style="list-style-type: none"> ▪ Note: Financial technology workers is one of the areas of high need identified by the Governor of GA. ○ FTA 4200 Fin Tech Practicum <ul style="list-style-type: none"> ▪ Note: Financial technology workers is one of the areas of high need identified by the Governor of GA. • Department of Computing <ul style="list-style-type: none"> ○ CSCI 1201 Introduction to Computing (Karen Cook) <ul style="list-style-type: none"> ▪ Note: This course will introduce and reinforce skills needed for students entering the computing field. ○ CSCI 3500 Introduction to Data Analysis (Alexander Yemelyanov) <ul style="list-style-type: none"> ▪ Note: This course is prepared for the new BSIT curriculum and provides the data science and analytics training needed for IT and CS students in the ongoing era known as “Big Data.” ○ CSCI 4600 Machine Learning (Nan Satyski) <ul style="list-style-type: none"> ▪ Note: Students will be exposed to hands-on machine learning tools using Python. The tools used are currently a massive need in the industry. • History and Political Science (Brian Smith) <ul style="list-style-type: none"> ○ POLS 3150 International Law 	<p>A1</p> <p>A2</p> <p>A3</p> <p>A4</p> <p>A5</p> <p>A6</p> <p>A7</p> <p>A8</p> <p>A9</p> <p>A10</p>

<ul style="list-style-type: none"> <ul style="list-style-type: none"> ▪ Note: Matches political science major learning outcomes -increasing emphasis on students’ understanding of the basics of law. • Psychology and Sociology (Jamie MacLennan) <ul style="list-style-type: none"> ○ SOCI 2101 Professional development in the social science <ul style="list-style-type: none"> ▪ Note: This course will prepare our students for success in the sociology major. • Department of Computing (John Hobbs) <ul style="list-style-type: none"> ○ IT 4200 Client Endpoint Management <ul style="list-style-type: none"> ▪ Note: Information Technology jobs need students joining the workforce to understand basic concepts of endpoint device use, support, and management for entry-level positions. This prepares students to better fill those needs upon joining the field professionally. ○ IT 4300 Server Administration: Installation and Storage <ul style="list-style-type: none"> ▪ Note: Information Technology jobs need students joining the workforce to understand basic concepts of endpoint device use, support, and management for entry-level positions. This prepares students to better fill those needs upon joining the field professionally. Our advisory board agrees with this applied approach for this program and the need for this course. 	<p>A11</p> <p>A12</p> <p>A13</p>
<p>4. Course revisions (Folder B)</p>	
<ul style="list-style-type: none"> • IT 3000: Advanced web design (Sai Kiran Mukkavilli) <ul style="list-style-type: none"> ○ Note: Adding IT2000 as the prerequisite along with CSCI 1302. • SOCI 3293: Sociology of the Family (Jamie MacLennan) <ul style="list-style-type: none"> ○ Note: The newly proposed course, SOCI 2101 Professional Development in the Social Sciences, will take the place of SOCI 2293 in Area F for the Bachelor's Degree in Sociology. SOCI 2293 will become an upper-division elective (as SOCI 3293). 	<p>B1</p> <p>B2</p>
<p>5. Curriculum Changes (Folder C)</p>	
<ul style="list-style-type: none"> • Business (Carol Bishop) 	<p>To senate</p>

<ul style="list-style-type: none"> ○ Proposal for a curriculum change (a new minor) <ul style="list-style-type: none"> ▪ Note: a new minor curriculum sheet for Project Management 	C1
<ul style="list-style-type: none"> ● Psychology/Sociology (Jamie MacLennan) <ul style="list-style-type: none"> ○ Proposal for a curriculum change (major curriculum) <ul style="list-style-type: none"> ▪ Notes: Adding SOCI 2101 (Professional Development in the Social Sciences) to our Area F requirements will help students to succeed in the major and better prepare them for success beyond GSW. 	C2
<ul style="list-style-type: none"> ● Business (Mark Grimes) <ul style="list-style-type: none"> ○ Proposal for HR major <ul style="list-style-type: none"> ▪ Note: Because many HR majors enter the major with an idea of the specialty they want to pursue as a career, requiring the Intro course and the Law course will set a firm foundation. Then allowing them to select the areas of greatest interest will better prepare them for their career, ending with a general capstone that applies critical thinking skills to real-life simulated experiences. 	C3
<ul style="list-style-type: none"> ○ Proposal for HR minor <ul style="list-style-type: none"> ▪ Proposal for HR minor <ul style="list-style-type: none"> ● Note: Best practices in HR show that HR professionals either pursue a generalist position (master-of-all-trades) or a specialist position, focusing in one area. With a minor, allowing students to focus in on an area of interest, after taking the foundational courses, will allow them to customize their education. 	C4

<p>6. New Program (Folder D)</p> <ul style="list-style-type: none"> • Certificate in Financial Technology(Shannon Perry) <ul style="list-style-type: none"> ○ Note: Fin Tech is one of Governor Kemp’s high need career fields. To place increased focus on programs which provide training on financial technology. • Certificate in Wildlife Biology (Stephanie Harvey) <ul style="list-style-type: none"> ○ Note: To provide students interesting in wildlife/field biology with a pathway that focuses on whole organisms and their environment rather chemistry and cellular biology. 	<p>To Senate</p> <p>D1</p> <p>D2</p>
<p>7. Committee Reports</p> <ul style="list-style-type: none"> • Policy Proposals– Bryan Davis • Advising - 	
<p>8. New business</p> <ul style="list-style-type: none"> • New revision of the IMPACT in Area B- Bryan Davis 	
<p>9. Additional Concerns</p> <p>10. Announcement -Next meeting time: _____</p> <p>11. Adjourn</p>	

Next CoAA Meeting : _____ Wednesday at _____ at COBAC conference room

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David Berggren (A&S)	Anne Jacobs (A&S)	Jill Drake	?
Carol Bishop (COBAC)	Brian Parkinson (A&S)	Bryan Davis	
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Brandy Pfeiffer (Nursing)	Chu Chu Wu (Education)		
Allison Tarrer (Education)	Sandra (Leigh) Swords (nursing)		

ACADEMIC AFFAIRS COMMITTEE MEETING MINUTES

Name of Committee: ACADEMIC AFFAIRS

Date & Time of Meeting: 11:05AM Wednesday, 2023

Members Present: Bryan D., Susan B., Chuchu W., Anne J., Carol B., Jill D., Brian P., Sai M.

- 1. Approve minutes from October 18, 2023
Bryan D. moves.
Susan B. seconds.
Unanimous approval.

1. New courses (Folder A)

Bryan D. moves to approve as a block.

Anne J. seconds.

Unanimous approval.

Bryan D. moves to approve the block.

Anne J. seconds.

Bryan D. says that these courses were approved provisionally under Suzanne S., but we dropped the ball in the fall approval process. These courses are cooperative with GSU.

Unanimous approval.

- College of business and computing (Shannon Perry)

- FTA 4001 Foundations of Financial Technology

- Note: To provide students overview of Fin tech and introductions to its application in financial services. Is one of the areas of high need identified by the Governor of GA.

- FTA 4002 Financial technologies

- Note: Financial technology workers is one of the areas of high need identified by the Governor of GA.

- FTA 4003 Commercial banking and Fin Tech

- Financial technology workers is one of the areas of high need identified by the Governor of GA.

- FTA 4005 Introduction to Financial Data Analytics

- Note: Financial technology workers is one of the areas of high need identified by the Governor of GA.

- FTA 4100 Introduction to information Security or Fin Tech

- Note: Financial technology workers is one of the areas of high need identified by the Governor of GA.

- FTA 4200 Fin Tech Practicum

- Note: Financial technology workers is one of the areas of high need identified by the Governor of GA.

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Bryan D. moves to approve both sets of Computer Sciences courses as blocks, 7,8,9 and 12, 13.

Carol B. seconds.

Unanimous approval.

Anne J. moves to approve the block.

Carol B. seconds.

Carol B. says she will submit curriculum sheets for the next meeting.

Unanimous approval of block.

- Department of Computing

- CSCI 1201 Introduction to Computing (Karen Cook)

A1

A2

A3

A4

A5

A6

A7

<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> ▪ Note: This course will introduce and reinforce skills needed for students entering the computing field. ○ CSCI 3500 Introduction to Data Analysis (Alexander Yemelyanov) <ul style="list-style-type: none"> ▪ Note: This course is prepared for the new BSIT curriculum and provides the data science and analytics training needed for IT and CS students in the ongoing era known as “Big Data.” ○ CSCI 4600 Machine Learning (Nan Satyski) <ul style="list-style-type: none"> ▪ Note: Students will be exposed to hands-on machine learning tools using Python. The tools used are currently a massive need in the industry. 	<p>A8</p> <p>A9</p>
<p>Bryan D. moves to approve Political Science course Jill D. seconds. Brian Smith states that he hopes to offer the course regularly Unanimous approval.</p>	
<ul style="list-style-type: none"> • History and Political Science (Brian Smith) <ul style="list-style-type: none"> ○ POLS 3150 International Law <ul style="list-style-type: none"> ▪ Note: Matches political science major learning outcomes -increasing emphasis on students’ understanding of the basics of law. 	<p>A10</p>
<p>Carol B. moves to approve.</p>	
<p>Jill D. seconds.</p>	
<p>Jamie M. notes that Kennesaw and Georgia Southern offer a similar course.</p>	
<p>Unanimous approval.</p>	
<ul style="list-style-type: none"> • Psychology and Sociology (Jamie MacLennan) <ul style="list-style-type: none"> ○ SOCI 2101 Professional development in the social science <ul style="list-style-type: none"> ▪ Note: This course will prepare our students for success in the sociology major. ▪ This would be an Area F course under the outgoing core curriculum. 	<p>A11</p>
<ul style="list-style-type: none"> • Department of Computing (John Hobbs) <ul style="list-style-type: none"> ○ IT 4200 Client Endpoint Management <ul style="list-style-type: none"> ▪ Note: Information Technology jobs need students joining the workforce to understand basic concepts of endpoint device use, support, and management for entry-level positions. This prepares students to better fill those needs upon joining the field professionally. 	<p>A12</p>
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ IT 4300 Server Administration: Installation and Storage <ul style="list-style-type: none"> ▪ Note: Information Technology jobs need students joining the workforce to understand basic concepts of endpoint device use, support, and management for entry-level positions. This prepares students to better fill those needs upon joining the field professionally. Our advisory board agrees with this applied approach for this program and the need for this course. 	<p>A13</p>

<p>2. Course revisions (Folder B)</p> <p>This is a pre-requisite change and submission for file.</p> <ul style="list-style-type: none"> • IT 3000: Advanced web design (Sai Kiran Mukkavilli) <ul style="list-style-type: none"> ○ Note: Adding IT2000 as the prerequisite along with CSCI 1302. <p>This is a number change to match a more rigorous course.</p> <p>No need for approval</p> <ul style="list-style-type: none"> • SOCI 3293: Sociology of the Family (Jamie MacLennan) <ul style="list-style-type: none"> ○ Note: The newly proposed course, SOCI 2101 Professional Development in the Social Sciences, will take the place of SOCI 2293 in Area F for the Bachelor's Degree in Sociology. SOCI 2293 will become an upper-division elective (as SOCI 3293). 	<p>B1</p> <p>B2</p>
<p>3. Curriculum Changes (Folder C)</p> <p>Carol B. says that this is a curriculum change for a minor in project management. Anne J. moves to approve. Jill D. seconds. Unanimous approval.</p> <ul style="list-style-type: none"> • Business (Carol Bishop) <ul style="list-style-type: none"> ○ Proposal for a curriculum change (a new minor) <ul style="list-style-type: none"> ▪ Note: a new minor curriculum sheet for Project Management <p>Curriculum change for sociology. Anne J. moves to approve. Jill D. seconds. Unanimous approval.</p> <ul style="list-style-type: none"> • Psychology/Sociology (Jamie MacLennan) <ul style="list-style-type: none"> ○ Proposal for a curriculum change (major curriculum) <ul style="list-style-type: none"> ▪ Notes: Adding SOCI 2101 (Professional Development in the Social Sciences) to our Area F requirements will help students to succeed in the major and better prepare them for success beyond GSW. <p>This is an HR Major proposal. Anne J. Moves. Susan B. seconds. Mark Grimes states that this change will give students more options. Anne J. moves to approve HR proposals as a block. Susan B. seconds. Unanimous approval</p> <ul style="list-style-type: none"> • Business (Mark Grimes) <ul style="list-style-type: none"> ○ Proposal for HR major 	<p>To senate</p> <p>C1</p> <p>C2</p> <p>C3</p>

<ul style="list-style-type: none"> ▪ Note: Because many HR majors enter the major with an idea of the specialty they want to pursue as a career, requiring the Intro course and the Law course will set a firm foundation. Then allowing them to select the areas of greatest interest will better prepare them for their career, ending with a general capstone that applies critical thinking skills to real-life simulated experiences. ○ Proposal for HR minor <ul style="list-style-type: none"> ▪ Proposal for HR minor <ul style="list-style-type: none"> • Note: Best practices in HR show that HR professionals either pursue a generalist position (master-of-all-trades) or a specialist position, focusing in one area. With a minor, allowing students to focus in on an area of interest, after taking the foundational courses, will allow them to customize their education. 	C4
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<p>4. New Program (Folder D) Bryan D. moves to approve. Carol B. seconds. Unanimous approval.</p> <ul style="list-style-type: none"> • Certificate in Financial Technology(Shannon Perry) <ul style="list-style-type: none"> ○ Note: Fin Tech is one of Governor Kemp’s high need career fields. To place increased focus on programs which provide training on financial technology. <p>Carol B. moves to approve.</p> <p>Anne J. seconds.</p> <p>Anne J. says that this certificate is directed at students outside of the Biology major.</p> <p>Unanimous approval.</p> <ul style="list-style-type: none"> • Certificate in Wildlife Biology (Stephanie Harvey) <ul style="list-style-type: none"> ○ Note: To provide students interesting in wildlife/field biology with a pathway that focuses on whole organisms and their environment rather chemistry and cellular biology. 	To Senate D1 D2
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<p>5. Committee Reports</p> <ul style="list-style-type: none"> • Policy Proposals– Bryan Davis • Advising - 	
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<p>6. New business</p> <ul style="list-style-type: none"> • New revision of the IMPACT in Area B- Bryan Davis 	
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<p>Bryan D. notes that we need to have continuity in the Gen. Ed. Courses in the future. We need to establish an Ad Hoc committee to meet in early January. We will need to decide what courses will go in the new core.</p>	
<p>7. Additional Concerns</p> <p>No report.</p> <p>8. Announcement -Next meeting time: _____</p> <p>9. Adjourn</p> <p>The meeting adjourned at 11:28 AM.</p>	

Next CoAA Meeting : _____ Wednesday at _____ at COBAC conference room

<u>COMMITTEE</u>	<u>COMMITTEE</u>	<u>EX-OFFICIO</u>	<u>SGA</u>
David Berggren (A&S)	Anne Jacobs (A&S)	Jill Drake	?
Carol Bishop (COBAC)	Brian Parkinson (A&S)	Bryan Davis	
Charles Wells (A&S)	Benjamin Meador (Health Sciences)	Krista Smith	
Susan Bragg (A&S)	Sai Mukkavilli (COBAC)	Signe Coombs	
Brandy Pfeiffer (Nursing)	Chu Chu Wu (Education)		
Allison Tarrer (Education)	Sandra (Leigh) Swords (nursing)		

Agenda
Committee on Academic Affairs
Monday, Jan. 8, 2024 at 11: 00 in the COBAC conference room

Agenda	attachments
1. Call to order 2. Approve minutes – Nov. 15, 2023	
Bryan Davis- 3. Core IMPACTS a. Curriculum sheet, LOs, timelines 4. Revision of University Learning Outcomes 5. Revision of CPR Process	See Jan. 8 review folder in Public share
6. Additional Concerns 7. Announcement -Next meeting time: _____ 8. Adjourn	

Next CoAA Meeting :Date: _____ Time: _____ at COBAC conference room

<u>COMMITTEE</u>	<u>COMMITTEE</u>	<u>EX-OFFICIO</u>	<u>SGA</u>
David Berggren (A&S)	Anne Jacobs (A&S)	Jill Drake	?
Carol Bishop (COBAC)	Brian Parkinson (A&S)	Bryan Davis	
Charles Wells (A&S)	Benjamin Meador (Health Sciences)	Krista Smith	
Susan Bragg (A&S)	Sai Mukkavilli (COBAC)	Signe Coombs	
Brandy Pfeiffer (Nursing)	Chu Chu Wu (Education)		
Allison Tarrer (Education)	Sandra (Leigh) Swords (nursing)		

ACADEMIC AFFAIRS COMMITTEE MEETING MINUTES	
Name of Committee: ACADEMIC AFFAIRS	Date & Time of Meeting: 11:00 AM, January 8, 2024
Members Present: Krista Smith, Bryan Davis, Carol Bishop, Anne Jacobs, D. Jason Berggren, Brian Parkinson, Signe Combs, Sandra "Leigh" Swords, Allison Tarrer, Brandy Pfeiffer, Sai Mukkavilli	
<ol style="list-style-type: none"> 1. Approve minutes Chuchu moves, Jason seconds. 2. Unanimous approval. 	
2. A. New Business	
Bryan Davis would like to talk about the allocation of credits in the new areas of the IMPACTS core.	
Bryan moves, Jason seconds.	
Learning outcomes:	
Bryan says that we used to just use the area descriptions. Now the plan is to talk about competencies.	
We need to incorporate the new core into the outcomes and take Windows to the World out of the outcomes.	
Unanimous	
Revision of the CPR Process:	
CPRs are for programs that do not have any external accreditation. Many departments have thought about the CPR as a departmental review rather than a program review.	
Focus: How well are students doing in the program? What have we, as a program, done about the things that we said we were going to focus on seven years ago? What are the areas of the program that are holding the students up?	
Unanimous	
Adjournment: The meeting adjourned at 11:45 AM	

Next CoAA Meeting February 8 at 11:00 AM at COBAC conference room

<u>COMMITTEE</u>	<u>COMMITTEE</u>	<u>EX-OFFICIO</u>	<u>SGA</u>
David Berggren (A&S)	Anne Jacobs (A&S)	Jill Drake	?
Carol Bishop (COBAC)	Brian Parkinson (A&S)	Bryan Davis	
Charles Wells (A&S)	Benjamin Meador (Health Sciences)	Krista Smith	
Susan Bragg (A&S)	Sai Mukkavilli (COBAC)	Signe Coombs	
Brandy Pfeiffer (Nursing)	Chu Chu Wu (Education)		
Allison Tarrer (Education)	Sandra (Leigh) Swords (nursing)		

Agenda
Committee on Academic Affairs
Tuesday, Feb. 8, 2024 2:30 in the COBAC conference room

Agenda	Attachment
Approve minutes – Jan. 8	
New business- John LeJeune, the president of the Senate (5 minutes) to present an issue for consideration.	
A. New Program	
<p>1. Dept of History/Political Science: Pre-Law Studies certificate program (Brian Smith)</p> <ul style="list-style-type: none"> ○ Note: Significant percentage of non-political science majors applying to law school. Many universities now offering certificates or minors in pre-law. ○ See curriculum sheet, pre-law studies certificate. 	Folder A
B. Curriculum change	
<p>1. Department of psychology</p> <ul style="list-style-type: none"> ● Deactivating PSYC3380, PSYC3331, PSYC 3340, PSYC4414, PSYC 4411 (Charles Huffman) <ul style="list-style-type: none"> ○ Note: Streamlining the curriculum will maintain viability and capture current faculty expertise. Deactivated courses are rarely offered in Undergraduate Curriculums ○ See new curriculum sheet 2024-2025 <p>2. Department of English: Requirement change in American Studies Certificate: AMST 2001 (Alanina Kaus)</p> <ul style="list-style-type: none"> ○ Note: Students take AMST 2001, one foundational class (HIST 2111, HIST 2112, or SOCI 1101), and four classes from a long list, including one HIST-designated course, one ENGL-designated course, one nonHIST/non-ENGL-designated course, and one course of any designation that focuses on race, ethnicity, gender, or sexuality in a US context. ○ See curriculum sheet current and new <p>3. Department of Music/Comm (Jonathan Carter)</p> <ul style="list-style-type: none"> ○ Removing all of the concentrations ○ Note: Students are not using them. we are removing unneeded confusion for advising. See Ba-Comm curriculum sheet 	Folder B.

C. Course Deactivation	
<p>1. Psychology Department: (Charles Huffman)</p> <ul style="list-style-type: none"> • PSYC 3331, Introduction to Psychological Testing <ul style="list-style-type: none"> ○ Note: Course is rarely offered at the Undergraduate level. See school psych certificate new. • PSYC 3340, Mass Media Influences <ul style="list-style-type: none"> ○ Note: Media Courses now offered in another department. This will avoid duplication and redundancy. See New curriculum sheet 2024-2025. • PSYC 3380, Sensation and Perception <ul style="list-style-type: none"> ○ Note: Course is rarely taught at the undergraduate level. Dropping will strengthen the curriculum. • PSYC4411 History & Systems of Psychology <ul style="list-style-type: none"> ○ Note: Faculty who teaches this specialized course is retiring. Curriculum undergoing revision. See psych minor 2024-2025. • PSYC4414 Psychology of Language <ul style="list-style-type: none"> ○ Note: Course has very low demand. Faculty resources shifted to higher enrollment courses. See New curriculum sheet 2024-2025. <p>2. Department of Music, communication & Emerging media (Mark Laughlin)</p> <ul style="list-style-type: none"> • Deactivating Composing Video Game Music Certificate <ul style="list-style-type: none"> ○ Note: Since its creation, no student has participated in the certificate. The courses related to the certificate will remain within the curriculum as electives. 	Folder C.
D. Course Revisions	
<p>1. Department of Music, communication, and emerging media (Johnathan Carter)</p> <ul style="list-style-type: none"> • COMM1110: Fundamentals of Speech <ul style="list-style-type: none"> ○ Note: Aligning with USG common titles and descriptions ○ See course outline. • COMM 3110: Interpersonal Communication <ul style="list-style-type: none"> ○ Note: Is a major part of most communication programs. An entire subdiscipline without any current curriculum at GSW. However, ours is currently deactivated. See 3110/2200 course outline. • COMM3500: Small Group Communication 	Folder D.

<ul style="list-style-type: none"> ○ Note: Revise Comm 3130 to COMM 3500. Is a central part of the discipline, but the course is currently inactive. See COMM3500 course outline. <p>2. Depart. Of Health Science (Benjamin Meador)</p> <ul style="list-style-type: none"> ● XSCI2180: Intro to Exercise Science <ul style="list-style-type: none"> ○ Note: The current course objectives have been unsuccessful in engaging students in the major and supporting retention. Course objectives were updated. See course outline proposed. <p>3. Dept. Biology: (Stephanie Harvey)</p> <ul style="list-style-type: none"> ● BIOL 4480: Fish Biology ● Note: Change course title from Ichthyology to “Fish biology” to improve student recognition of the course subject matter. Evidence: many conversations with advisees. 	
<p>E. Policy Committee Reports</p> <ul style="list-style-type: none"> ● Drop-Withdrawal Policies Revision Note: See attached files. <p>F. Other business/announcement?</p> <p>Adjourn</p>	Folder E.

Next CoAA Meeting March 7, Thursday at 2:30 PM at COBAC conference room

COMMITTEE

David Berggren (A&S)
Carol Bishop (COBAC)
Charles Wells (A&S)
Susan Bragg (A&S)
Brandy Pfeiffer (Nursing)
Allison **Tarrer** (Education)

COMMITTEE

Anne Jacobs (A&S)
Brian Parkinson (A&S)
Benjamin Meador (Health Sciences)
Sai Mukkavilli (COBAC)
Chu Chu Wu (Education)
Sandra (Leigh) Swords (nursing)

EX-OFFICIO

Jill Drake
Bryan Davis
Krista Smith
Signe Coombs

SGA

ACADEMIC AFFAIRS MEETING MINUTES	
Name of Committee: ACADEMIC AFFAIRS	Date & Time of Meeting: 2:30 PM, February 8, 2024
Members Present: Chuchu Wu, Jill Drake, Carol Bishop, Signe Combs, Sandra Leigh Swords, Allison Tarrer, Benjamin Meador, Sai Mukkavilli, Bryan Davis, Anne Jacobs, Susan Bragg, D. Jason Berggren, Brandy Pfeiffer, Brian Parkinson	
Approve minutes – Jan. 8	
Bryan D. moves to approve the minutes. Signe seconds. Unanimous approval.	
<p>New business- John LeJeune, the president of the Senate (5 minutes) to present a question for our consideration. Do our midterm grades and withdrawal policies have an impact on student retention? The Faculty Senate is asking for a proposal from CoAA on this issue. What should our policy be? Do we keep, abandon, or reform our current policies? In terms of withdrawal from class, students are withdrawing at a rate that is hurting their progression, so should we cap the number of withdrawals?</p> <p>Bryan D. states that we should only consider a proposal that is complete. Benjamin M. says that Dynamic Forms does not save progress and can only be uploaded once.</p> <p>Jill D. stated that we can make the rule that nothing makes the agenda that has not been completed.</p>	
A. New Program	
<p>1. Dept of History/Political Science: Pre-Law Studies certificate program (Brian Smith)</p> <ul style="list-style-type: none"> ○ Note: Significant percentage of non-political science majors applying to law school. Many universities now offering certificates or minors in pre-law. ○ See curriculum sheet, pre-law studies certificate. <p>Bryan D. moves to approve. D. Jason B. seconds.</p> <p>Bryan D. asks why we put a course that has a prerequisite that is not in the curriculum, like CRJU 1100. Very few people are willing to take that course if it requires a 3 credit hour prerequisite.</p> <p>Unanimous approval.</p>	
B. Curriculum change	
<p>1. Department of psychology</p> <ul style="list-style-type: none"> ● Deactivating PSYC3380, PSYC3331, PSYC 3340, PSYC4414, PSYC 4411 (Charles Huffman) 	

- Note: Streamlining the curriculum will maintain viability and capture current faculty expertise. Deactivated courses are rarely offered in Undergraduate Curriculums
- See new curriculum sheet 2024-2025

Bryan D. moves to approve as long as they provide a new curriculum sheet to show that these courses are not on the new sheet.

Sandra Leigh S. seconds.

Benjamin M. asks what is the purpose of deactivating and why not just keep the course on the books?

Bryan D. says that by having these courses on the books is a little like dishonest advertising.

Jill D. states that deactivating a course is not deleting the course.

Unanimous vote for the curriculum change but not deactivation.

2. Department of English: Requirement change in American Studies Certificate: AMST 2001 (Alaina Kaus)

- Note: Students take AMST 2001, one foundational class (HIST 2111, HIST 2112, or SOCI 1101), and four classes from a long list, including one HIST-designated course, one ENGL-designated course, one nonHIST/non-ENGL-designated course, and one course of any designation that focuses on race, ethnicity, gender, or sexuality in a US context.
- See curriculum sheet current and new

Alina K. says that we have deleted some courses that are not being taught and have added some other classes in Communications.

D. Jason B. moves to approve.

Anne J. Seconds.

Unanimous approval.

3. Department of Music/Comm (Jonathan Carter)

- Removing all of the concentrations
- Note: Students are not using them. we are removing unneeded confusion for advising. See Ba-Comm curriculum sheet

Chuchu W. moves.

Allison T. seconds.

Unanimous approval.

C. Course Deactivation

1. Psychology Department: (Charles Huffman)

- PSYC 3331, Introduction to Psychological Testing
 - Note: Course is rarely offered at the Undergraduate level. See school psych certificate new.
- PSYC 3340, Mass Media Influences
 - Note: Media Courses now offered in another department. This will avoid duplication and redundancy. See New curriculum sheet 2024-2025.
- PSYC 3380, Sensation and Perception
 - Note: Course is rarely taught at the undergraduate level. Dropping will strengthen the curriculum.
- PSYC4411 History & Systems of Psychology
 - Note: Faculty who teaches this specialized course is retiring. Curriculum undergoing revision. See psych minor 2024-2025.
- PSYC4414 Psychology of Language
 - Note: Course has very low demand. Faculty resources shifted to higher enrollment courses. See New curriculum sheet 2024-2025.

Anne J. moves to approve deactivation as a block.

D. Jason B. seconds.

Anne J. moves to approve the block.

Unanimous approval.

2. Department of Music, communication & Emerging media (Mark Laughlin)

- Deactivating Composing Video Game Music Certificate
 - **Note:** Since its creation, no student has participated in the certificate. The courses related to the certificate will remain within the curriculum as electives.

Chuchu Wu asks if we are just deactivating the curriculum, not the courses.

Mark Laughlin says yes.

Unanimous approval.

D. Course Revisions

1. Department of Music, communication, and emerging media (Johnathan Carter)

- COMM1110: Fundamentals of Speech
 - Note: Aligning with USG common titles and descriptions
 - See course outline.
- COMM 3110: Interpersonal Communication
 - Note: Is a major part of most communication programs. An entire subdiscipline without any current curriculum at GSW. However, ours is currently deactivated. See 3110/2200 course outline.
- COMM3500: Small Group Communication

- Note: Revise Comm 3130 to COMM 3500. Is a central part of the discipline, but the course is currently inactive. See COMM3500 course outline.

Bryan D. moves with the stipulation that we get the current curriculum sheet.

Chuchu W. seconds.

Unanimous

Bryan D. moves to approve the next two Communications courses as a block.

D. Jason B. seconds.

Unanimous approval.

2. Depart. Of Health Science (Benjamin Meader)

- XSCI2180: Intro to Exercise Science

- Note: The current course objectives have been unsuccessful in engaging students in the major and supporting retention. Course objectives were updated. See course outline proposed.

Bryan D. moves.

Benjamin M. seconds.

According to Benjamin, this will be a complete redesign of the class because it was not effective.

Bryan D. asks why decimal points? He has never seen that.

Benjamin states that the class is .9 (90%) lab, .1 (10%) lecture.

Bryan D. says that .9 might as well be 1 in the credits.

Unanimous approval

3. Dept. Biology: (Stephanie Harvey)

- BIOL 4480: Fish Biology
- Note: Change course title from Ichthyology to “Fish biology” to improve student recognition of the course subject matter. Evidence: many conversations with advisees.

Anne J. says that Biology changed the name of the class and changed the prerequisites.

Sandra Leigh S. moves.

Bryan D. seconds.

Unanimous approval.

E. Policy Committee Reports

• **Drop-Withdrawal Policies Revision**

Note: See attached files.

Bryan D. suggests that we table this until the next meeting in order to address the Faculty Senate concerns over limiting the number of withdrawals.

Unanimous approval.

F. Other business/announcement?

Adjourn at 3:18 PM

Next CoAA Meeting March 7, Thursday at 2:30 PM at COBAC conference room

<u>COMMITTEE</u>	<u>COMMITTEE</u>	<u>EX-OFFICIO</u>	<u>SGA</u>
David Berggren (A&S)	Anne Jacobs (A&S)	Jill Drake	
Carol Bishop (COBAC)	Brian Parkinson (A&S)	Bryan Davis	
Charles Wells (A&S)	Benjamin Meador (Health Sciences)	Krista Smith	
Susan Bragg (A&S)	Sai Mukkavilli (COBAC)	Signe Coombs	
Brandy Pfeiffer (Nursing)	Chu Chu Wu (Education)		
Allison Tarrer (Education)	Sandra (Leigh) Swords (nursing)		

Agenda
Committee on Academic Affairs
Thursday, March 7, 2024, 2:30 in the COBAC conference room

Agenda	Attachment
Approve minutes – Feb. 8 minutes	
A. New Course	Folder A
<p>1. Elementary Education and Reading courses</p> <ul style="list-style-type: none"> • EEDC 3350 The Elementary Learner (Jennifer Dickens) • EEDC 4910 Best Practices in the Elementary Classroom <ul style="list-style-type: none"> ○ Note: Align courses with the updates state standards. Align with best practices for the P-5 classroom. • EDRG 3050 Foundations in Language Development (Rebecca Short) <ul style="list-style-type: none"> ○ Note: Due to legislation passed by the state of Georgia, all teacher education programs must prepare candidates to be aware of how students develop language skills and how to effectively teach these skills in the classroom. We adjusted the curriculum to include a revised course and a new course that will meet these mandated requirements. ○ Note: this course is taught in more than 1 program. • EDRG 3360 Literacy Instruction and Assessment (Susan Stephens) <ul style="list-style-type: none"> ○ Note: Best practices of data driven instruction in reading as specified in legislative mandate. ○ Note: This course is taught in more than 1 program. 	<p>A1</p> <p>A2</p> <p>A3</p> <p>A4</p>
<p>2. Health and PE</p> <ul style="list-style-type: none"> • HPER 3810 Family and Community Health (Jason Cribbs) <ul style="list-style-type: none"> ○ Note: Improve student learning outcomes. Meet Georgia PSC Reading Rule - Mandated Legislative Requirement 	<p>A5</p>
<p>3. Special Education</p> <ul style="list-style-type: none"> • EDSP 4530 Legal processes and procedures in special education (Michele McKie) <ul style="list-style-type: none"> ○ Note: Meeting GaPSC Special Education Updated Rules 	<p>A6</p>
<p>4. Middle Grades</p> <ul style="list-style-type: none"> • EDMG 4500 Middle Grades Education Methods I (Thelma Sexton) 	<p>A7</p>

<ul style="list-style-type: none"> ○ Note: This course will focus on best practices in teaching by analyzing teaching methods based on research, assessments, strength of lesson planning, differentiation, and working with diverse students. ● EDMG 4510 Middle Grades Education Methods II (Rebecca Bidwell) <ul style="list-style-type: none"> ○ Note: By allowing EDMG 4510 to be offered both online and face to face, it increases the scheduling flexibility for our GSW student population. ● EDMG 4520 Test and Measurements in Middle Grades Education (Kathryn Early) <ul style="list-style-type: none"> ○ Note: This course will focus on best practices in teaching by analyzing teaching methods based on research, assessments, strength of lesson planning, differentiation, and working with diverse students. ● EDMG 4960 Middle Grades Concentration 1 (Michael Crosby) ● EDMG 4965 Middle Grades Concentration 2 (Michael Crosby) <ul style="list-style-type: none"> ○ Note: This course will focus on best practices in teaching by analyzing teaching methods based on research, assessments, strength of lesson planning, differentiation, and working with diverse students. 	<p style="text-align: center;">A8</p> <p style="text-align: center;">A9</p> <p style="text-align: center;">A10 A11</p>
<p>B. Course Revisions</p> <p>1. Elementary Education (Jennifer Dickens, Susan Stephens, Chuchu Wu)</p> <ul style="list-style-type: none"> ○ EEDC 3100 Instructional Methods for Elementary Mathematics ○ EEDC 3400 Designing Effective Instruction ○ EEDC 4200 Instructional Methods for Elementary Education Science ○ EEDC 4250 Instructional Methods for Elementary Education Social Studies ○ EEDC 4550 Assessment in Elementary Education ○ EEDC 4950 Opening School Experience ○ EEDC 4970 Student Teaching for Elementary Education ○ EEDC 4980 Student Teaching for Elementary Education ○ EEDC 4990 Student Teaching for Elementary Education <ul style="list-style-type: none"> ▪ Note: Learning outcomes and course descriptions were revised to align with updated state standards and best practices in P-5 classrooms as well as Georgia PSC Reading Rule-Mandated Legislative Requirement. See attached <p>2. Special Education (Michele McKie, Jessica Watson, Allison Tarrer)</p>	<p>Folder name:</p> <p style="text-align: center;">Elementary Education</p>

<p>2. Special Education (Michele McKie)</p> <ul style="list-style-type: none"> ○ Propose: Areas proposed for change to include: Area F: Replace the present requirements (9 hours) with proposed changes below (9 hours) <ul style="list-style-type: none"> - ISCI 2001 Life/Earth Science for Teachers OR ISCI 2002 Physical Science for Teachers - Math 2008 Numbers & Operations for Teachers - Human growth and development Major Curriculum: EDUC 3200 Instructional Technology EDSP 4110 Char. & Strat. for Teaching Low Incidence Disab. EDSP 4210: Char. & Strat. for Teaching High Incidence Disab. EDSP 4060: Disorders of Lang. & Lit. EDSP 4410 Identification & Assessment for ASD EDSP 4420 Classroom & Behav Strat for ASD EDSP 4430 Planning & Teaching for ASD EDSP 4530: Legal Processes & Procedures in SpEd ○ Note: Adding Autism Endorsement to program & Meeting requirements of the GaPSC Rules See curriculum sheet 	D2
<p>3. Heath and PE-Jason Cribbs</p> <ul style="list-style-type: none"> ○ Propose: It is proposed that HPER 3100 and HPER 3800 be combined into HPER 3810 Family and Community Health and be taught in Summer full instead of the two shortened Semesters. The hours would drop from 6 to 3 to provide for room for additional hours required by the State. ○ Note: Due to legislation passed by the State of Georgia, all teacher educators must prepare student candidates how to be aware of how students and how to effectively teach these skills in the classroom We adjusted the curriculum to meet these revised courses and a new course to meet these standards. See HPER 3810 course outline & Bsed curriculum sheet. 	D3
<p>4. Middle Grade Curriculum change (Rebecca Short)</p> <ul style="list-style-type: none"> ○ Propose: Removal of Major Elective course and addition of EDRG 3050 Removal of EDMG 3020, EDMG 3030, EDMG 3060, EDMG 3100, EDMG 4050 and adding EDMG 4500, EDMG 4510, EDMG 4520, EDMG 4960, EDMG 4965 EDRG 3060 Content Literacy is being revised to EDRG 3060 Content Literacy Awareness Application and Awareness EDUC 3200 Instructional Tech-Media is being revised to EDUC 3200 Instructional Technology ○ Note: The major courses have been redesigned to reflect best practices and the needs of our candidates. Due to legislation passed by the state of Georgia, all teacher education programs must prepare candidates the new reading rules. See curriculum sheets. 	D4
<p>5. Secondary Math/B.S. Ed. With Math Major Concentration (Kathryn Early)</p> <ul style="list-style-type: none"> ○ Propose: 58 hours (comprised of 22 hours of major/elective courses and 24 hours of teacher education hours and 12 hours of student teaching) 	D5

<ul style="list-style-type: none"> ○ Note: Due to legislation passed by the state of Georgia, all teacher education programs must prepare candidates to be aware of how students develop language skills and how to effectively teach these skills in the classroom. We adjusted the curriculum to include a revised course and a new course that will meet these mandated requirements. ○ EDRG 3060 Content Literacy is to be revised to become EDRG 3060 Content Literacy Awareness and Application. The proposed course EDRG 3050 The Foundation of Language Development will be a new course and be added to the Teacher Education Courses to supplement EDRG 3060 Content Literacy Awareness and Application to fulfill the requirements of the mandates by the state of Georgia. See curriculum sheets. 	
<p>6. Secondary English/B.S.Ed. with English Major Concentration (Katheryn Early)</p> <ul style="list-style-type: none"> ○ Propose: 60 hours (comprised of 24 hours of major/elective courses and 24 hours of teacher education hours and 12 hours of student teaching) ○ Note: Due to legislation passed by the state of Georgia, all teacher education programs must prepare candidates to be aware of how students develop language skills and how to effectively teach these skills in the classroom. We adjusted the curriculum to include a revised course and a new course that will meet these mandated requirements. ○ EDRG 3060 Content Literacy is to be revised to become EDRG 3060 Content Literacy Awareness and Application. The proposed course EDRG 3050 The Foundation of Language Development will be a new course and be added to the Teacher Education Courses to supplement EDRG 3060 Content Literacy Awareness and Application to fulfill the requirements of the mandates by the state of Georgia. See curriculum sheet. 	D6
<p>7. B.S. Ed. Political Science Major Concentration</p> <ul style="list-style-type: none"> ○ Propose: 60 hours (comprised of 24 hours of major/elective courses and 24 hours of teacher education hours and 12 hours of student teaching) ○ Note: Due to legislation passed by the state of Georgia, all teacher education programs must prepare candidates to be aware of how students develop language skills and how to effectively teach these skills in the classroom. We adjusted the curriculum to include a revised course and a new course that will meet these mandated requirements. ○ EDRG 3060 Content Literacy is to be revised to become EDRG 3060 Content Literacy Awareness and Application. The proposed course EDRG 3050 The Foundation of Language Development will be a new course and be added to the Teacher Education Courses to supplement EDRG 3060 Content Literacy Awareness and Application to fulfill the 	D7 D8

<p>requirements of the mandates by the state of Georgia. See curriculum sheet.</p> <p>8. B.S.Ed. History Major Concentration (Kathryn Early)</p> <ul style="list-style-type: none"> ○ Propose: 60 hours (comprised of 24 hours of major/elective courses and 24 hours of teacher education hours and 12 hours of student teaching) ○ Note: Due to legislation passed by the state of Georgia, all teacher education programs must prepare candidates to be aware of how students develop language skills and how to effectively teach these skills in the classroom. We adjusted the curriculum to include a revised course and a new course that will meet these mandated requirements. See curriculum sheets ○ EDRG 3060 Content Literacy is to be revised to become EDRG 3060 Content Literacy Awareness and Application. The proposed course EDRG 3050 The Foundation of Language Development will be a new course and be added to the Teacher Education Courses to supplement EDRG 3060 Content Literacy Awareness and Application to fulfill the requirements of the mandates by the state of Georgia. <p>9. BA in Music with Teacher Certification (Rachel Abbott)</p> <ul style="list-style-type: none"> ○ Propose: 2 Major Core Hours 19 Major Elective Hours 9 Certification Core 18 Teacher Education Course Hours 12 Student Teaching ○ Note: Meeting GaPSC and Legislative Reading Rule requirements for all education programs. See Music TC curriculum sheet. <p>10. Department of History/Political Science (David Berggren)</p> <ul style="list-style-type: none"> ○ Propose: Add SOSC 2101 world religions to Social Science Section with SOCI 1101, PSYC 1101, ECON 2105, HIST 1111, HIST 1112. ○ Note: It is added for best practices in field and to improve student learning outcomes because religion is widely recognized as fundamental to the human experience and imagination and its study enhances critical thinking, discussion, and problem-solving. See curriculum sheet <p>11. Math Department-Chadwick Gugg</p> <ul style="list-style-type: none"> ○ Propose: The DATA 1501 is added to Area D--SMT options of IMPACTS Core. ○ Note: The course DATA 1501 will be assessed as part of the Gen Ed assessment plan of the institution. See curriculum sheets. 	<p>D9</p> <p>D10</p> <p>D11</p>
<p>E. Policy Committee Reports</p> <ul style="list-style-type: none"> ▪ Limit the number of times a student can withdraw from a course ▪ A revision of GSW's Credit Hour Policy 	<p>Folder E.</p>

<p>F. Old/new business/announcement?</p> <p>Adjourn</p>	
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Next CoAA Meeting April 11, Thursday at 2:30 PM at COBAC conference room

COMMITTEE

David Berggren (A&S)
 Carol Bishop (COBAC)
 Charles Wells (A&S)
 Susan Bragg (A&S)
 Brandy Pfeiffer (Nursing)
 Allison **Tarrer** (Education)

COMMITTEE

Anne Jacobs (A&S)
 Brian Parkinson (A&S)
 Benjamin Meador (Health Sciences)
 Sai Mukkavilli (COBAC)
 Chu Chu Wu (Education)
 Sandra (Leigh) Swords (nursing)

EX-OFFICIO

Jill Drake
 Bryan Davis
 Krista Smith
 Signe Coombs

SGA

ACADEMIC AFFAIRS MEETING MINUTES

Name of Committee: ACADEMIC AFFAIRS

Date & Time of Meeting: 2:30 PM, March 7, 2024

Members Present: Susan Bragg, D. Jason Berggren, Brian Parkinson, Chuchu Wu, Jill Drake, Krista Smith, Benjamin Meador, Allison Tarrer, Rachel Abbott, Chadwick Gugg, Bryan Davis, Anne Jacobs, Carol Bishop, Brandy Pfeiffer

Approve minutes – February 8

Benjamin M. moves to approve the minutes. Susan B. seconds.
Unanimous approval.

A. New Course

1. Elementary Education and Reading courses

- EEDC 3350 The Elementary Learner (Jennifer Dickens)
- EEDC 4910 Best Practices in the Elementary Classroom
 - Note: Align courses with the updates state standards. Align with best practices for the P-5 classroom.
- EDRG 3050 Foundations in Language Development (Rebecca Short)
 - Note: Due to legislation passed by the state of Georgia, all teacher education programs must prepare candidates to be aware of how students develop language skills and how to effectively teach these skills in the classroom. We adjusted the curriculum to include a revised course and a new course that will meet these mandated requirements.
 - Note: this course is taught in more than 1 program.
- EDRG 3360 Literacy Instruction and Assessment (Susan Stephens)
 - Note: Best practices of data driven instruction in reading as specified in legislative mandate.
 - Note: This course is taught in more than 1 program.

2. Health and PE

- HPER 3810 Family and Community Health (Jason Cribbs)
 - Note: Improve student learning outcomes. Meet Georgia PSC Reading Rule - Mandated Legislative Requirement

3. Special Education

- EDSP 4530 Legal processes and procedures in special education (Michele McKie)
 - Note: Meeting GaPSC Special Education Updated Rules

4. Middle Grades

- EDMG 4500 Middle Grades Education Methods I (Thelma Sexton)
 - Note: This course will focus on best practices in teaching by analyzing teaching methods based on research, assessments, strength of lesson planning, differentiation, and working with diverse students.
- EDMG 4510 Middle Grades Education Methods II (Rebecca Bidwell)
 - Note: By allowing EDMG 4510 to be offered both online and face to face, it increases the scheduling flexibility for our GSW student population.
- EDMG 4520 Test and Measurements in Middle Grades Education (Kathryn Early)
 - Note: This course will focus on best practices in teaching by analyzing teaching methods based on research, assessments, strength of lesson planning, differentiation, and working with diverse students.
- EDMG 4960 Middle Grades Concentration 1 (Michael Crosby)
- EDMG 4965 Middle Grades Concentration 2 (Michael Crosby)
 - Note: This course will focus on best practices in teaching by analyzing teaching methods based on research, assessments, strength of lesson planning, differentiation, and working with diverse students.

Bryan D. moves to approve as a block. Anne J. seconds.

Unanimous approval.

Anne J. says that there is a discrepancy in hours in the course description and in Dynamic Forms (EDRG 3050)

Rachel A. wishes we could edit the documents.

Bryan D. says to send the complaints to him.

Approve as a friendly amendment.

Bryan D. asks why we need all these new courses.

Rachel A. states that two bills passed in the state legislature changed standards. All programs are teaching reading and need to be updated and aligned with existing programs.

Chuchu moves to approve.

Unanimous approval.

B. Course Revisions

1. Elementary Education (Jennifer Dickens, Susan Stephens, Chuchu Wu)
 - EEDC 3100 Instructional Methods for Elementary Mathematics
 - EEDC 3400 Designing Effective Instruction
 - EEDC 4200 Instructional Methods for Elementary Education Science
 - EEDC 4250 Instructional Methods for Elementary Education Social Studies
 - EEDC 4550 Assessment in Elementary Education
 - EEDC 4950 Opening School Experience
 - EEDC 4970 Student Teaching for Elementary Education
 - EEDC 4980 Student Teaching for Elementary Education
 - EEDC 4990 Student Teaching for Elementary Education
 - Note: Learning outcomes and course descriptions were revised to align with updated state standards and best practices in P-5 classrooms as well as Georgia PSC Reading Rule-Mandated Legislative Requirement. See attached

Bryan D. moves to approve Early Education course revisions as a block.

Benjamin M. seconds.

Bryan D. moves to approve the block.

Anne J. seconds.

Anne J. points out that the numbers in hours in the course are changing, but the credit hours are not changing.

Rachel A. states that they have not changed hours since 2009; however, they corrected the credit hours to reflect the current hours in the field.

2. Special Education (Michele McKie, Jessica Watson, Allison Tarrer)
 - EDSP 4051 Inclusion and Collaborative Strategies
 - EDSP 4060 Disorders of Language & Literacy
 - EDSP 4110 Characteristics and strategies for Teaching Low-incidence Disabilities
 - EDSP 4110 Characteristics and Strategies for Teaching Low-incidence Disabilities
 - EDSP 4210 Characteristics and Strategies for Teaching High-Incidence Disabilities
 - EDSP 4510 Assessment of Learners with Exceptionalities
 - EDSP 4520 Internship in Special Education
 - EDSP 4610 Effective Instruction
 - Note: Meeting mandates of state and federal mandates. We are updating our program to align with the new Council for Exceptional Children (CEC) standards.

Chuchu moves to approve as a block.

Bryan D. seconds.

Rachel A. says that they are updating courses to reflect changes to mandates.

Unanimous approval as a block.

Bryan D. moves to approve the block.

D. Jason B. seconds.

Unanimous approval.

3. Courses Taught in More Than One Program

- EDRG 3060 Content Literacy Awareness and Application
- EDRG 3160 Strategies for Teaching Early Literacy
- EDRG 3260 Strategies for Teaching Intermediate Literacy
- EDRG 3280 Strategies for Teaching with Children's Literature
- EDUC 3200 Instructional Technology
- MATH 3002 Geometry for Teachers
- MATH 3003 Probability & Stats for Teachers
- MATH 3004 Algebra for P-8 Teachers
 - Note: Learning outcomes and course descriptions were revised to align with updated state standards and best practices in P-5 classrooms as well as Georgia PSC Reading Rule-Mandated Legislative Requirement. See attached

Rachel A. explains that this is being done in order to align with the standards that are being taught in schools, though not mandated.

Sai asks where the impetus is coming from.

Rachel A. says state standards.

Unanimous approval as a block.

C. Course Deactivation

(NOTE: Dr. Abbott, Dean of COE, will attend to explain the curriculum changes for all COE programs).

1. Elementary Education (Jennifer Dickens)

- **Propose:** Admission into Teacher Education is required for all students enrolled in all Education 3000-4000 level courses. Minimum grade of "C" required in Area A, Area F and all major and professional required courses. Speech or demonstrated competence

in Speech is a requirement for the program. COMM 1110 or THEA 1110 may be taken in Area B to satisfy this requirement. A required core area A-E and area F grade point average of 2.50 or higher is required for admission to teacher education, student teaching and graduation.

- **Note:** Align with updated state standards Align with Best Practices in P-5 classrooms. See curriculum sheets.

Bryan D. moves to approve.

D. Jason B. seconds.

Unanimous approval.

Rachel A. states that these changes are meant to change the average GPA from a 2.75 to a 2.5 for admission to the program.

Unanimous approval.

2. Special Education (Michele McKie)

- Propose: Areas proposed for change to include: Area F: Replace the present requirements (9 hours) with proposed changes below (9 hours) - ISCI 2001 Life/Earth Science for Teachers OR ISCI 2002 Physical Science for Teachers - Math 2008 Numbers & Operations for Teachers - Human growth and development Major Curriculum: EDUC 3200 Instructional Technology EDSP 4110 Char. & Strat. for Teaching Low Incidence Disab. EDSP 4210: Char. & Strat. for Teaching High Incidence Disab. EDSP 4060: Disorders of Lang. & Lit. EDSP 4410 Identification & Assessment for ASD EDSP 4420 Classroom & Behav Strat for ASD EDSP 4430 Planning & Teaching for ASD EDSP 4530: Legal Processes & Procedures in SpEd
- Note: Adding Autism Endorsement to program & Meeting requirements of the GaPSC Rules See curriculum sheet

Bryan D. motions.

D. Jason B. seconds.

Rachel A. states that Area F has changed requirements.

Jill D. asks where is this coming from.

Rachel A. answers the Education RAC

Unanimous approval.

3. Heath and PE-Jason Cribbs

- Propose: It is proposed that HPER 3100 and HPER 3800 be combined into HPER 3810 Family and Community Health and be taught in Summer full instead of the two shortened Semesters. The hours would drop from 6 to 3 to provide for room for additional hours required by the State.
- Note: Due to legislation passed by the State of Georgia, all teacher educators must prepare student candidates how to be aware of how students and how to effectively teach these skills in the classroom We adjusted the curriculum to meet these revised courses and a new course to meet these standards. See HPER 3810 course outline & Bsed curriculum sheet.

Bryan D. moves.

Anne J. seconds.

Rachel A. explains the need to add a reading course to demonstrate an awareness of reading standards. The best way to deal with this is to combine these two courses.

Unanimous approval.

4. Middle Grade Curriculum change (Rebecca Short)

- **Propose:** Removal of Major Elective course and addition of EDRG 3050 Removal of EDMG 3020, EDMG 3030, EDMG 3060, EDMG 3100, EDMG 4050 and adding EDMG 4500, EDMG 4510, EDMG 4520, EDMG 4960, EDMG 4965 EDRG 3060 Content Literacy is being revised to EDRG 3060 Content Literacy Awareness Application and Awareness EDUC 3200 Instructional Tech-Media is being revised to EDUC 3200 Instructional Technology
- Note: The major courses have been redesigned to reflect best practices and the needs of our candidates. Due to legislation passed by the state of Georgia, all teacher education programs must prepare candidates the new reading rules. See curriculum sheets.

Bryan D. moves.

Brandy P. seconds.

Rachel A. states that this is aligned to the new courses that we just approved; adding a second reading course instead of a major elective from content.

Unanimous approval.

5. Secondary Math/B.S. Ed. With Math Major Concentration (Kathryn Early)

- Propose: 58 hours (comprised of 22 hours of major/elective courses and 24 hours of teacher education hours and 12 hours of student teaching)
- Note: Due to legislation passed by the state of Georgia, all teacher education programs must prepare candidates to be aware of how students develop language skills and how to effectively teach these skills in the classroom. We adjusted the curriculum to include a revised course and a new course that will meet these mandated requirements.
- EDRG 3060 Content Literacy is to be revised to become EDRG 3060 Content Literacy Awareness and Application. The proposed course EDRG 3050 The Foundation of Language Development will be a new course and be added to the Teacher Education Courses to supplement EDRG 3060 Content Literacy Awareness and Application to fulfill the requirements of the mandates by the state of Georgia. See curriculum sheets.

Bryan D. moves to approve 5-9 as a block.

Anne J. seconds.

Unanimous.

Benjamin M. moves to approve.

D. Jason B. seconds.

Rachel A. states that all of these changes are meant to meet the new course requirements; a second reading course.

Unanimous approval.

6. Secondary English/B.S.Ed. with English Major Concentration (Katheryn Early)

- Propose: 60 hours (comprised of 24 hours of major/elective courses and 24 hours of teacher education hours and 12 hours of student teaching)
- Note: Due to legislation passed by the state of Georgia, all teacher education programs must prepare candidates to be aware of how students develop language skills and how to effectively teach these skills in the classroom. We adjusted the curriculum to include a revised course and a new course that will meet these mandated requirements.
- EDRG 3060 Content Literacy is to be revised to become EDRG 3060 Content Literacy Awareness and Application. The proposed course EDRG 3050 The Foundation of Language Development will be a new course and be added to the Teacher Education Courses to supplement EDRG 3060 Content Literacy Awareness and Application to fulfill the requirements of the mandates by the state of Georgia. See curriculum sheet.

7. B.S. Ed. Political Science Major Concentration

- Propose: 60 hours (comprised of 24 hours of major/elective courses and 24 hours of teacher education hours and 12 hours of student teaching)
- Note: Due to legislation passed by the state of Georgia, all teacher education programs must prepare candidates to be aware of how students develop language skills and how to effectively teach these skills in the classroom. We adjusted the curriculum to include a revised course and a new course that will meet these mandated requirements.
- EDRG 3060 Content Literacy is to be revised to become EDRG 3060 Content Literacy Awareness and Application. The proposed course EDRG 3050 The Foundation of Language Development will be a new course and be added to the Teacher Education Courses to supplement EDRG 3060 Content Literacy Awareness and Application to fulfill the requirements of the mandates by the state of Georgia. See curriculum sheet.

8. B.S.Ed. History Major Concentration (Kathryn Early)

- Propose: 60 hours (comprised of 24 hours of major/elective courses and 24 hours of teacher education hours and 12 hours of student teaching)
- Note: Due to legislation passed by the state of Georgia, all teacher education programs must prepare candidates to be aware of how students develop language skills and how to effectively teach these skills in the classroom. We adjusted the curriculum to include a revised course and a new course that will meet these mandated requirements. See curriculum sheets
- EDRG 3060 Content Literacy is to be revised to become EDRG 3060 Content Literacy Awareness and Application. The proposed course EDRG 3050 The Foundation of Language Development will be a new course and be added to the Teacher Education Courses to supplement EDRG 3060 Content Literacy Awareness and Application to fulfill the requirements of the mandates by the state of Georgia.

9. BA in Music with Teacher Certification (Rachel Abbott)

- Propose: 2 Major Core Hours 19 Major Elective Hours 9 Certification Core 18 Teacher Education Course Hours 12 Student Teaching
- Note: Meeting GaPSC and Legislative Reading Rule requirements for all education programs. See Music TC curriculum sheet.

10. Department of History/Political Science (David Berggren)

- Propose: Add SOSC 2101 world religions to Social Science Section with SOCI 1101, PSYC 1101, ECON 2105, HIST 1111, HIST 1112.
- Note: It is added for best practices in field and to improve student learning outcomes because religion is widely recognized as fundamental to the human experience and imagination and its study enhances critical thinking, discussion, and problem-solving. See curriculum sheet

D. Jason B. moves.

Susan B. seconds.

D. Jason B. says this is a common class in the new social sciences area. Offers more options.

Unanimous approval.

11. Math Department-Chadwick Gugg

- Propose: The DATA 1501 is added to Area D--SMT options of IMPACTS Core.
- Note: The course DATA 1501 will be assessed as part of the Gen Ed assessment plan of the institution. See curriculum sheets.

Bryan D. moves.
Benjamin M. seconds.
Chadwick G states that this is a new core option in the Science/Math area.

D. Policy Committee Reports

Bryan D. moves.

Benjamin M. seconds.

Unanimous

-A revision of GSW's Credit Hour Policy

Bryan D. states that accreditation changed the policy on credit hours. We need to have a rationale for zero credit hour courses. This is a requirement of professional standards; not unusual in a discipline.

Jill D. says that we should get rid of "some" and "small" from our verbiage and use "may have." Let's be more specific.

Unanimous approval.

-Limiting withdrawals.

Bryan D. says we recommend not limiting withdrawals, but we should go back to having advisors sign off on a withdrawal so the students can understand the impact of a withdrawal. We should send our recommendations to the Senate.

-Midterm grades

Bryan D. and Anne J.-Subcommittee say to keep them for now and use D2L to identify students in trouble.

Benjamin M. suggests we consider a means of tracking general academic progress/updates of CoAA proposals for advisors to show when proposals go into effect.

Unanimous approval.

Adjourn: 3:45 PM

Next CoAA Meeting April 11, Thursday at 2:30 PM at COBAC conference room

<u>COMMITTEE</u>	<u>COMMITTEE</u>	<u>EX-OFFICIO</u>	<u>SGA</u>
David Berggren (A&S)	Anne Jacobs (A&S)	Jill Drake	
Carol Bishop (COBAC)	Brian Parkinson (A&S)	Bryan Davis	
Charles Wells (A&S)	Benjamin Meador (Health Sciences)	Krista Smith	
Susan Bragg (A&S)	Sai Mukkavilli (COBAC)	Signe Coombs	
Brandy Pfeiffer (Nursing)	Chu Chu Wu (Education)		
Allison Tarrer (Education)	Sandra (Leigh) Swords (nursing)		

Agenda
Committee on Academic Affairs
Thursday, April 11, 2024, 2:30 in the COBAC conference room

Agenda	Attachment
Approve minutes – March 7 minutes	
A. New Course	Folder A
<p>1. INDS 2000 Foundation in integrative learning (Paul Dahlgren)</p> <ul style="list-style-type: none"> • Propose: INDS 2000 Foundations in Integrative Learning. This course prepares students for success in either the Integrative Studies program or their chosen course of study by giving students an overview of what integrative learning is as well as the fundamental skills required for interdisciplinary research. Prerequisite: None. (3-0-3) <ul style="list-style-type: none"> ○ Note: This course is proposed to help the General Studies (soon to be Integrative Studies) program by providing students with foundational knowledge that is developed in INDS 4000. Can serve as a HAIL station for that program and others if needs be. 	A1
<p>2. ANTH 1102 Introduction to Anthropology (Bryan Davis)</p> <ul style="list-style-type: none"> • Propose: Using the four subfields of anthropology (cultural anthropology, biological anthropology, archaeology and anthropological linguistics), ANTH 1102 is an examination and analysis of what it means to be human biologically and culturally. Class material will include evolutionary data and cross-cultural case studies. • Note: Give GSW students another Social Science option in the Core. 	A2
<p>3. ENGL 2110 World Literature (Michael Moir)</p> <ul style="list-style-type: none"> • Propose: A survey of literary texts from a wide range of world cultures from the ancient world to the present. • Note: Due to enrollment declines in 2000-level survey classes and the need to offer more sections of other core courses (particularly Composition I and II), we are condensing our current split period-based surveys back into single courses. This is the model we used for the Arts & Humanities portion of the core prior to 2015, so we are merely returning to the way we used to do things. 	A3
<p>4. ENGL 2120 British Literature (M. Moir)</p> <ul style="list-style-type: none"> • Propose: A survey of British literary texts from the early medieval period to the present • Note: Same as above proposal #3 	A4
<p>5. ENGL 2130 American Literature (Michael Moir)</p> <ul style="list-style-type: none"> • Propose: A survey of American literary texts from the early colonial period to the present. • Note: Same as #3. 	A5
B. Course Deactivation	
<p style="text-align: center;">English & Modern Language (Michael Moir)</p> <ul style="list-style-type: none"> • Propose: To deactivate the following courses: ENGL 2111 - World Lit I ENGL 2112 - World Lit II ENGL 2121 - British Lit I ENGL 	\B1

<p>2122 - British Lit II ENGL 2131 - American Lit I ENGL 2132 - American Lit II</p> <ul style="list-style-type: none"> • Note: The courses listed were intended to better prepare English majors for upper division coursework at a time when we had a larger number of majors. With more students coming to GSW with dual enrollment credit and a smaller number of English majors, we do not need to offer six or more sections of a 2000-level literature class, which means that the least popular classes on this least struggle to maintain viable levels of enrollment. We intend to return to our prior model of geographically-based rather than period-based survey courses so that we can offer more of the classes that students currently need. <p>Enrollment numbers in several of these courses (especially British Literature II, but also World Literature II and American Literature II) have been chronically low since 2019.</p>	
<p>C. Course Revisions</p> <p>Health Sciences (Benjamin Meador)</p> <ol style="list-style-type: none"> 1. XSCI 3300 Strength and conditioning (online) <ul style="list-style-type: none"> • Note: In the event that the department does not have staffing for this course in the fall, an online modality option is being added so that we will have a broader available pool from which to recruit expert instructors. 2. XSCI 3240 Kinesiology (online) <ul style="list-style-type: none"> • Note: In the event that the department does not have staffing for this course in the fall, an online modality option is being added so that we will have a broader available pool from which to recruit expert instructors. <p>Music, communication 7 Emerging media</p> <ol style="list-style-type: none"> 3. MUSC 4800 Senior Capstone Project <ul style="list-style-type: none"> • Note: To align with other BA degree programs on campus; Art, Communication, English, History all have 3- credit Senior Capstones. 	<p>C 1</p> <p>C2</p> <p>C3</p>
<p>D. Curriculum change</p>	
<ol style="list-style-type: none"> 1. Arts and Science (Paul Dahlgren) <ul style="list-style-type: none"> • Propose: 15 hours from any program INDS 2000 INDS 4000 • Note: Response to General Studies CPR so as to allow more students to graduate with closer to 120 hours of credit 2. Psych/Sociology (Bryan Davis) 	<p>D1</p> <p>D2</p>

<ul style="list-style-type: none"> Propose: Using the four subfields of anthropology (cultural anthropology, biological anthropology, archaeology and anthropological linguistics), ANTH 1102 is an examination and analysis of what it means to be human biologically and culturally. Class material will include evolutionary data and cross-cultural case studies. Give GSW students another Social Science option in the Core. Note: View curriculum sheet. 	D3
<p>3. History/Political Science (Brian Smith)</p> <ul style="list-style-type: none"> Propose: Required course POLS 4630 International Relations or POLS 3105 International Law Note: The increased flexibility of curriculum will provide the option for pre-law students to focus more on international law than is already provided in POLS 4630, while still providing program learning outcomes. <ul style="list-style-type: none"> There are Increased offerings of law-related classes within field at undergraduate level, including many USG institutions. 	D4
<p>4. History/Political Science (IMPACT core curriculum) _John LeJeune</p> <ul style="list-style-type: none"> Propose: Add POLS 2101: Intro to the Discipline of Political Science to Social Science section with SOCI 1101, PSYC 1101, ECON 2105, HIST 1111, HIST 1112 Note: The “Social Sciences” section learning outcome includes that “Students will analyze the complexity of human behavior, and how historical, economic, political, social, or geographic relationships develop, persist, or change.” POLS 2101 directly explores “the complexity of human behavior” in "political" contexts including a range of political systems and world historical events like wars and revolutions. Of the key terms listed above, it most directly addresses how “political” relationships “develop, persist, or change” and fills that "political" course gap in the core. <p>The CORE Impacts learning outcome specifies a need to explore “how...political...relationships develop, persist, or change.” The section currently includes Intro courses related to most other specified fields, but not political science. This would ensure all learning outcomes are accounted for. In addition, Political Science is widely recognized as a foundational “social science” and typically included where schools have “Social Science” departments or clusters. The course enhances civic education and education in political and cultural diversity by exploring political systems, behavior, and culture throughout the world. (see supporting document)</p>	

<p>5. Management (major curriculum)- Amber Stovall</p> <p>a. Propose: MGNT 3610 Operations Mgmt or MGNT 3620 Supply Chain Mgmt HRMT 3670 Intro Human Res Mgmt MGNT 3680 Organizational Theory-Behavior or HRMT 4690 Labor-Mgmt Relations MGNT 3700 Info Systems for Mgmt MGNT 4260 Small Business/Entrepreneurship Approved MGNT or PMGT Course Three Approved Business Courses</p> <p>b. Note: We are expanding our range of classes in Management and Project Management that hold different levels of interest for students, depending on specific career goals. By allowing more options, students will get the training they desire for their area of specialization. Students will be better prepared for more defined roles in their careers.</p>	D5
<p>6. Management (minor curriculum) -Amber Stovall</p> <p>a. Propose: ACCT 2101 Accounting Principles I BUSA 3105 Communications in the Business Environment MGNT 3600 Principles of Management HRMT 3670 Intro to HR Management or MGNT 3680 Org Theory & Behavior Select two: BUSA 2106 Environment of Business BUSA 3050 Business Statistics HRMT 3670 Intro Human Res Management MGNT 3610 Operations Management MGNT 4620 Supply Chain Management MGNT 3680 Org Theory and Behavior MGNT 4260 Small Business Entrepreneurship MGNT 3660 Business Forecasting PMGT 3500 Project Management</p> <p>b. Note: Minor would now have a greater management focus, with added flexibility for students to get the training they desire for their area of specialization. We also needed to update the courses in the selection area so that they are current. Reviewed and approved through Management Committee, COBAC faculty, Undergraduate Committee.</p>	D6
<p>7. Dept. Computing- Jonathan Hobbs (major curriculum)</p> <p>a. Propose: Add an introduction of computing into area F with more Major requirements that align with the ABET standards so this new curriculum can be set up for accreditation similar to our BSCS program. Discontinuation of IT Multi-media and Business track options. Implement a new IT major with concentration options for IT, Project Management, Health Informatics, and Multimedia & Mobile App Development</p> <p>b. Note: Align with ABET standards and accreditation, aligns with other universities. See curriculum sheets</p>	D7

<p>8. Dept. Computing (Jonathan Hobbs) – Major curriculum</p> <p>a. Propose: CSCI 2920 Ethics in Comp Profession in Area F moved to Major Requirements and was replaced with CSCI 1201 Introduction to Computing. Required hours in Major Requirements stayed at 46. With the addition of CSCI 2920 Ethics in Comp Profession to Major Requirements, the Elective requirement decreased from 6 hours to 3 hours,</p> <p>b. Note: Students still struggling with our first programming course, Intro to Computing will be offered as a co-req to help ensure students have a stronger foundation to ensure success in the programming course.</p> <p>9. Dept. English Michael Moir</p> <p>a. Propose: Due to the new courses, the curriculum sheet needs to be updated.</p>	<p>D8</p> <p>D9</p>
<p>D. Policy Committee Reports</p> <p>a. Proposal to revise attendance policy</p> <p>F. Old/new business/announcement?</p> <p>Adjourn</p>	<p>Folder E.</p>

Next CoAA Meeting April 11, Thursday at 2:30 PM at COBAC conference room

- | | | | |
|-----------------------------------|-----------------------------------|-------------------|------------|
| <u>COMMITTEE</u> | <u>COMMITTEE</u> | <u>EX-OFFICIO</u> | <u>SGA</u> |
| David Berggren (A&S) | Anne Jacobs (A&S) | Jill Drake | |
| Carol Bishop (COBAC) | Brian Parkinson (A&S) | Bryan Davis | |
| Charles Wells (A&S) | Benjamin Meador (Health Sciences) | Krista Smith | |
| Susan Bragg (A&S) | Sai Mukkavilli (COBAC) | Signe Coombs | |
| Brandy Pfeiffer (Nursing) | Chu Chu Wu (Education) | | |
| Allison Tarrer (Education) | Sandra (Leigh) Swords (nursing) | | |

ACADEMIC AFFAIRS MEETING MINUTES	
Name of Committee: ACADEMIC AFFAIRS	Date & Time of Meeting: 2:30 PM, April 11, 2024
Members Present: Chuchu Wu, Krista Smith, Benjamin Meador, Brandy Pfeiffer, Sandra Leigh Swords, Sai Mukashvili, Carol Bishop, Sai Mukkavilli, Bryan Davis, Signe Combs, John LeJeune, Brian Parkinson, Anne Jacobs	
Approve minutes – March 7	
Benjamin M. moves to approve the minutes. Susan B. seconds. Unanimous approval.	

Agenda
Committee on Academic Affairs
Thursday, April 11, 2024, 2:30 in the COBAC conference room

Agenda	Attachment
Approve minutes – Feb. 8 minutes	
A. New Course	Folder A
1. INDS 2000 Foundation in integrative learning (Paul Dahlgren) <ul style="list-style-type: none"> • Propose: INDS 2000 Foundations in Integrative Learning. This course prepares students for success in either the Integrative Studies program or their chosen course of study by giving students an overview of what integrative learning is as well as the fundamental skills required for interdisciplinary research. Prerequisite: None. (3-0-3) <ul style="list-style-type: none"> ○ Note: This course is proposed to help the General Studies (soon to be Integrative Studies) program by providing students with foundational knowledge that is developed in INDS 4000. Can serve as a HAIL station for that program and others if needs be. -Bryan Davis moves to approve. -Anne Jacobs seconds. -Unanimous approval 	A1
2. ANTH 1102 Introduction to Anthropology (Bryan Davis) <ul style="list-style-type: none"> • Propose: Using the four subfields of anthropology (cultural anthropology, biological anthropology, archaeology and anthropological linguistics), ANTH 1102 is an examination and analysis of what it means to be human biologically and culturally. Class material will include evolutionary data and cross-cultural case studies. • Note: Give GSW students another Social Science option in the Core. • Benjamin Meador moves to approve. • Sandra Leigh Swords seconds. • Bryan Davis says that this will be an Ecore course. • Unanimous approval 	A2
3. ENGL 2110 World Literature <ul style="list-style-type: none"> • Propose: A survey of literary texts from a wide range of world cultures from the ancient world to the present. • Note: Due to enrollment declines in 2000-level survey classes and the need to offer more sections of other core courses (particularly Composition I and II), 	A3
	A4

<p>we are condensing our current split period-based surveys back into single courses. This is the model we used for the Arts & Humanities portion of the core prior to 2015, so we are merely returning to the way we used to do things.</p> <ul style="list-style-type: none"> • Anne Jacobs moves to approve 3-5 as a block. • Benjamin Meador seconds. • Bryan Davis says that these are just for file and only need to be reactivated. • No vote needed. <p>4. ENGL 2120 British Literature (M. Moir)</p> <ul style="list-style-type: none"> • Propose: A survey of British literary texts from the early medieval period to the present • Note: Same as above proposal #3 <p>5. ENGL 2130 American Literature (Michael Moir)</p> <ul style="list-style-type: none"> • Propose: A survey of American literary texts from the early colonial period to the present. • Note: Same as #3. 	<p>A5</p>
<p>B. Course Deactivation English & Modern Language (Michael Moir)</p> <p>Propose: To deactivate the following courses: ENGL 2111 - World Lit I ENGL 2112 - World Lit II ENGL 2121 - British Lit I ENGL 2122 - British Lit II ENGL 2131 - American Lit I ENGL 2132 - American Lit II</p> <p>Note: The courses listed were intended to better prepare English majors for upper division coursework at a time when we had a larger number of majors. With more students coming to GSW with dual enrollment credit and a smaller number of English majors, we do not need to offer six or more sections of a 2000-level literature class, which means that the least popular classes on this least struggle to maintain viable levels of enrollment. We intend to return to our prior model of geographically-based rather than period-based survey courses so that we can offer more of the classes that students currently need.</p> <p>Enrollment numbers in several of these courses (especially British Literature II, but also World Literature II and American Literature II) have been chronically low since 2019.</p> <p>-Anne Jacobs moves to approve. -Susan Bragg seconds. -Unanimous approval.</p>	<p>B1</p>
<p>C. Course Revisions Health Sciences (Benjamin Meador)</p> <p>1. XSCI 3300 Strength and conditioning (online)</p> <ul style="list-style-type: none"> • Note: In the event that the department does not have staffing for this course in the fall, an online modality 	<p>C 1</p>

<p>-Bryan Davis states that we cannot approve this because nobody is here to explain the changing curriculum sheet. It had been three minors or certificates. The proposal would make it two minors plus electives.</p> <p>-Anne Jacobs states that the proposal does not match the changes.</p> <p>-Krista Smith notes that it is hard to integrate into Degree Works.</p> <p>-The recommendation is to change the curriculum sheet in order to match the proposal and resubmit.</p> <p>-Dismissed to return for resubmission.</p>	<p>D2</p> <p>D3</p>
<p>2. Psych/Sociology (Bryan Davis)</p> <p>a. Propose: Using the four subfields of anthropology (cultural anthropology, biological anthropology, archaeology and anthropological linguistics), ANTH 1102 is an examination and analysis of what it means to be human biologically and culturally. Class material will include evolutionary data and cross-cultural case studies.</p> <p>b. Give GSW students another Social Science option in the Core.</p> <p>c. Note: View curriculum sheet.</p> <p>-Benjamin Meador moves to approve.</p> <p>-Anne Jacobs seconds.</p> <p>-Unanimous approval.</p>	<p>D4</p>
<p>3. History/Political Science (Brian Smith)</p> <p>a. Propose: Required course POLS 4630 International Relations or POLS 3105 International Law</p> <p>b. Note: The increased flexibility of curriculum will provide the option for pre-law students to focus more on international law than is already provided in POLS 4630, while still providing program learning outcomes.</p> <p>There are Increased offerings of law-related classes within field at undergraduate level, including many USG institutions.</p> <p>-Sandra Leigh Swords moves to approve.</p> <p>-David Jason Berggren seconds. States that we want more flexibility, and this offers one more opportunity to satisfy the international requirement for the major.</p> <p>-Unanimous approval.</p>	
<p>4. History/Political Science (Area E core curriculum) John LeJeune</p> <p>a. Propose: Add POLS 2101: Intro to the Discipline of Political Science to Social Science section with SOCI 1101, PSYC 1101, ECON 2105, HIST 1111, HIST 1112</p> <p>b. Note: The “Social Sciences” section learning outcome includes that “Students will analyze the complexity of human behavior, and how historical, economic, political, social, or geographic relationships develop, persist, or change.” POLS 2101 directly explores “the complexity of human behavior” in "political" contexts including a range of political systems and world</p>	<p>D5</p>

historical events like wars and revolutions. Of the key terms listed above, it most directly addresses how “political” relationships “develop, persist, or change” and fills that "political" course gap in the core.

The CORE Impacts learning outcome specifies a need to explore “how...political...relationships develop, persist, or change.” The section currently includes Intro courses related to most other specified fields, but not political science. This would ensure all learning outcomes are accounted for. In addition, Political Science is widely recognized as a foundational “social science” and typically included where schools have “Social Science” departments or clusters. The course enhances civic education and education in political and cultural diversity by exploring political systems, behavior, and culture throughout the world.

- Benjamin Meador moves to approve.
- David Jason Berggren seconds.
- John LeJeune describes the learning outcome.
- Anne Jacobs asks if there is a pre-requisite.
- John replies no.
- Unanimous approval

5. Management (major curriculum)- Amber Stovall

- a. Propose: MGNT 3610 Operations Mngntor MGNT 3620 Supply Chain Mngnt HRMT 3670 Intro Human Res Mngnt MGNT 3680 Organizational Theory-Behavior or HRMT 4690 Labor-Mngnt Relations MGNT 3700 Info Systems for Mngnt MGNT 4260 Small Business/Entrepreneurship Approved MGNT or PMGT Course Three Approved Business Courses
- b. Note: We are expanding our range of classes in Management and Project Management that hold different levels of interest for students, depending on specific career goals. By allowing more options, students will get the training they desire for their area of specialization.

Students will be better prepared for more defined roles in their careers.

6. Management (minor curriculum) -Amber Stovall

- a. Propose: ACCT 2101 Accounting Principles I BUSA 3105 Communications in the Business Environment MGNT 3600 Principles of Management HRMT 3670 Intro to HR Management or MGNT 3680 Org Theory & Behavior Select two: BUSA 2106 Environment of Business BUSA 3050 Business Statistics HRMT 3670 Intro Human Res Management MGNT 3610 Operations Management MGNT 4620 Supply Chain Management MGNT 3680 Org Theory and Behavior MGNT 4260 Small Business Entrepreneurship MGNT 3660 Business Forecasting PMGT 3500 Project Management

D6

D7

D8

<p>b. Note: Minor would now have a greater management focus, with added flexibility for students to get the training they desire for their area of specialization. We also needed to update the courses in the selection area so that they are current. Reviewed and approved through Management Committee, COBAC faculty, Undergraduate Committee.</p> <ul style="list-style-type: none"> -Anne Jacobs moves to approve 5 and 6 as a block. -David Jason Berggren seconds. -Carol Bishop states that options for the curricular requirements; remove accounting to provide greater flexibility. -Unanimous approval. <p>7. Dept. Computing- Jonathan Hobbs (major curriculum)</p> <ul style="list-style-type: none"> a. Propose: Add an introduction of computing into area F with more Major requirements that align with the ABET standards so this new curriculum can be set up for accreditation similar to our BSCS program. Discontinuation of IT Multi-media and Business track options. Implement a new IT major with concentration options for IT, Project Management, Health Informatics, and Multimedia & Mobile App Development b. Note: Align with ABET standards and accreditation, aligns with other universities. See curriculum sheets. -Benjamin Meador moves to approve. -Carol Bishop seconds. -Unanimous approval. <p>8. Dept. Computing (Jonathan Hobbs) – Major curriculum</p> <ul style="list-style-type: none"> a. Propose: CSCI 2920 Ethics in Comp Profession in Area F moved to Major Requirements and was replaced with CSCI 1201 Introduction to Computing. Required hours in Major Requirements stayed at 46. With the addition of CSCI 2920 Ethics in Comp Profession to Major Requirements, the Elective requirement decreased from 6 hours to 3 hours, b. Note: Students still struggling with our first programming course, Intro to Computing will be offered as a co-req to help ensure students have a stronger foundation to ensure success in the programming course. -Anne Jacobs moves to approve. -Sandra Leigh Swords seconds. -Unanimous approval <p>9. Dept. English Michael Moir</p> <ul style="list-style-type: none"> a. Propose: Due to the new courses, the curriculum sheet needs to be updated. -Bryan Davis moves to approve. -Susan Bragg seconds. -Bryan Davis says to put these three course in the Arts, Ethics, and Humanities of the new core. 	D9
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-Unanimous approval.	
D. Policy Committee Reports a. Proposal to revise attendance policy -Bryan David shads friendly amendments. The retention committee had recommendations for the fall. We already had an attendance policy in the bulletin. He proposes to take the language from the bulletin and put it in the faculty handbook, with some minor adjustments. -Unanimous approval	Folder E.
F. Old/new business/announcement?	
Adjourn 3:19 pm	

Next CoAA Meeting Fall 2024

COMMITTEE

David Berggren (A&S)
Carol Bishop (COBAC)
Charles Wells (A&S)
Susan Bragg (A&S)
Brandy Pfeiffer (Nursing)
Allison **Tarrer** (Education)

COMMITTEE

Anne Jacobs (A&S)
Brian Parkinson (A&S)
Benjamin Meador (Health Sciences)
Sai Mukkavilli (COBAC)
Chu Chu Wu (Education)
Sandra (Leigh) Swords (nursing)

EX-OFFICIO

Jill Drake
Bryan Davis
Krista Smith
Signe Coombs

SGA