

ACADEMIC AFFAIRS MEETING MINUTES	
Name of Committee: ACADEMIC AFFAIRS	Date & Time of Meeting: 2:30 PM, February 8, 2024
Members Present: Chuchu Wu, Jill Drake, Carol Bishop, Signe Combs, Sandra Leigh Swords, Allison Tarrer, Benjamin Meador, Sai Mukkavilli, Bryan Davis, Anne Jacobs, Susan Bragg, D. Jason Berggren, Brandy Pfeiffer, Brian Parkinson	
<b>Approve minutes – Jan. 8</b>	
Bryan D. moves to approve the minutes. Signe seconds. Unanimous approval.	
<p><b>New business-</b> John LeJeune, the president of the Senate (5 minutes) to present a question for our consideration. Do our midterm grades and withdrawal policies have an impact on student retention? The Faculty Senate is asking for a proposal from CoAA on this issue. What should our policy be? Do we keep, abandon, or reform our current policies? In terms of withdrawal from class, students are withdrawing at a rate that is hurting their progression, so should we cap the number of withdrawals?</p> <p>Bryan D. states that we should only consider a proposal that is complete. Benjamin M. says that Dynamic Forms does not save progress and can only be uploaded once.</p> <p>Jill D. stated that we can make the rule that nothing makes the agenda that has not been completed.</p>	
<b>A. New Program</b>	
<p>1. <b>Dept of History/Political Science: Pre-Law Studies certificate program</b> (Brian Smith)</p> <ul style="list-style-type: none"> <li>○ Note: Significant percentage of non-political science majors applying to law school. Many universities now offering certificates or minors in pre-law.</li> <li>○ See curriculum sheet, pre-law studies certificate.</li> </ul> <p>Bryan D. moves to approve. D. Jason B. seconds.</p> <p>Bryan D. asks why we put a course that has a prerequisite that is not in the curriculum, like CRJU 1100. Very few people are willing to take that course if it requires a 3 credit hour prerequisite.</p> <p>Unanimous approval.</p>	
<b>B. Curriculum change</b>	
<p>1. <b>Department of psychology</b></p> <ul style="list-style-type: none"> <li>● Deactivating PSYC3380, PSYC3331, PSYC 3340, PSYC4414, PSYC 4411 (Charles Huffman)</li> </ul>	

- Note: Streamlining the curriculum will maintain viability and capture current faculty expertise. Deactivated courses are rarely offered in Undergraduate Curriculums
- See new curriculum sheet 2024-2025

Bryan D. moves to approve as long as they provide a new curriculum sheet to show that these courses are not on the new sheet.

Sandra Leigh S. seconds.

Benjamin M. asks what is the purpose of deactivating and why not just keep the course on the books?

Bryan D. says that by having these courses on the books is a little like dishonest advertising.

Jill D. states that deactivating a course is not deleting the course.

Unanimous vote for the curriculum change but not deactivation.

## **2. Department of English: Requirement change in American Studies Certificate: AMST 2001 (Alaina Kaus)**

- Note: Students take AMST 2001, one foundational class (HIST 2111, HIST 2112, or SOCI 1101), and four classes from a long list, including one HIST-designated course, one ENGL-designated course, one nonHIST/non-ENGL-designated course, and one course of any designation that focuses on race, ethnicity, gender, or sexuality in a US context.
- See curriculum sheet current and new

Alina K. says that we have deleted some courses that are not being taught and have added some other classes in Communications.

D. Jason B. moves to approve.

Anne J. Seconds.

Unanimous approval.

## **3. Department of Music/Comm (Jonathan Carter)**

- Removing all of the concentrations
- Note: Students are not using them. we are removing unneeded confusion for advising. See Ba-Comm curriculum sheet

Chuchu W. moves.

Allison T. seconds.

Unanimous approval.

## C. Course Deactivation

### 1. Psychology Department: (Charles Huffman)

- PSYC 3331, Introduction to Psychological Testing
  - Note: Course is rarely offered at the Undergraduate level. See school psych certificate new.
- PSYC 3340, Mass Media Influences
  - Note: Media Courses now offered in another department. This will avoid duplication and redundancy. See New curriculum sheet 2024-2025.
- PSYC 3380, Sensation and Perception
  - Note: Course is rarely taught at the undergraduate level. Dropping will strengthen the curriculum.
- PSYC4411 History & Systems of Psychology
  - Note: Faculty who teaches this specialized course is retiring. Curriculum undergoing revision. See psych minor 2024-2025.
- PSYC4414 Psychology of Language
  - Note: Course has very low demand. Faculty resources shifted to higher enrollment courses. See New curriculum sheet 2024-2025.

Anne J. moves to approve deactivation as a block.

D. Jason B. seconds.

Anne J. moves to approve the block.

Unanimous approval.

### 2. Department of Music, communication & Emerging media (Mark Laughlin)

- Deactivating Composing Video Game Music Certificate
  - **Note:** Since its creation, no student has participated in the certificate. The courses related to the certificate will remain within the curriculum as electives.

Chuchu Wu asks if we are just deactivating the curriculum, not the courses.

Mark Laughlin says yes.

Unanimous approval.

## D. Course Revisions

### 1. Department of Music, communication, and emerging media (Johnathan Carter)

- COMM1110: Fundamentals of Speech
  - Note: Aligning with USG common titles and descriptions
  - See course outline.
- COMM 3110: Interpersonal Communication
  - Note: Is a major part of most communication programs. An entire subdiscipline without any current curriculum at GSW. However, ours is currently deactivated. See 3110/2200 course outline.
- COMM3500: Small Group Communication

- Note: Revise Comm 3130 to COMM 3500. Is a central part of the discipline, but the course is currently inactive. See COMM3500 course outline.

Bryan D. moves with the stipulation that we get the current curriculum sheet.

Chuchu W. seconds.

Unanimous

Bryan D. moves to approve the next two Communications courses as a block.

D. Jason B. seconds.

Unanimous approval.

2. Depart. Of Health Science (Benjamin Meader)

- XSCI2180: Intro to Exercise Science

- Note: The current course objectives have been unsuccessful in engaging students in the major and supporting retention. Course objectives were updated. See course outline proposed.

Bryan D. moves.

Benjamin M. seconds.

According to Benjamin, this will be a complete redesign of the class because it was not effective.

Bryan D. asks why decimal points? He has never seen that.

Benjamin states that the class is .9 (90%) lab, .1 (10%) lecture.

Bryan D. says that .9 might as well be 1 in the credits.

Unanimous approval

3. Dept. Biology: (Stephanie Harvey)

- BIOL 4480: Fish Biology
- Note: Change course title from Ichthyology to “Fish biology” to improve student recognition of the course subject matter. Evidence: many conversations with advisees.

Anne J. says that Biology changed the name of the class and changed the prerequisites.

Sandra Leigh S. moves.

Bryan D. seconds.

Unanimous approval.

**E. Policy Committee Reports**

• **Drop-Withdrawal Policies Revision**

**Note: See attached files.**

Bryan D. suggests that we table this until the next meeting in order to address the Faculty Senate concerns over limiting the number of withdrawals.

Unanimous approval.

**F. Other business/announcement?**

**Adjourn at 3:18 PM**

**Next CoAA Meeting March 7, Thursday at 2:30 PM at COBAC conference room**

<u>COMMITTEE</u>	<u>COMMITTEE</u>	<u>EX-OFFICIO</u>	<u>SGA</u>
David Berggren (A&S)	Anne Jacobs (A&S)	Jill Drake	
Carol Bishop (COBAC)	Brian Parkinson (A&S)	Bryan Davis	
Charles Wells (A&S)	Benjamin Meador (Health Sciences)	Krista Smith	
Susan Bragg (A&S)	Sai Mukkavilli (COBAC)	Signe Coombs	
Brandy Pfeiffer (Nursing)	Chu Chu Wu (Education)		
Allison Tarrer (Education)	Sandra (Leigh) Swords (nursing)		