

GEORGIA SOUTHWESTERN STATE UNIVERSITY
Auxiliary Services
Appeal for Cancellation of Housing Contract

The contract for the residence halls does not allow for cancellation during the term of the contract. If you would like to appeal this contract commitment, please complete the following information. Once this information is complete, it should be returned to the Director of Auxiliary Services' Office. You will be notified of the outcome of this request via email or mail.

Name _____ Student ID # _____ Classification _____

Current Residence Hall Assignment _____ Date of Request _____

Email Address _____ Phone Number _____

Address for Decision Notification: _____

I hereby request cancellation of my housing contract for:

_____ Fall and Spring Semesters _____
_____ Spring Semester _____

Please state below and/or attach a statement and documentation expressing the reason you are appealing to cancel your obligation to your housing contract.

OFFICE USE ONLY:

_____ APPEAL APPROVED _____ APPEAL DENIED

DEPOSIT: _____ Refund _____ Forfeit

Director of Auxiliary Services _____ DATE _____