

## MEMORANDUM

To: Brian Adler

From: Gary Fisk

Re: End-of-Year Report for the Instructional Technology Advisory Committee

Date: April 23, 2009

The Instructional Technology Advisory Committee (ITAC) met six times this academic year (August 12, September 19, October 17, January 23, February 25, and April 1).

The spending of Student Technology Fee money was considered at several meetings. The committee made recommendations about spending this money, mostly for new computers in the student computer labs.

The committee reviewed the process for spending Student Technology Fee funds. Our process is working in accordance with the Board of Regents guidelines.

The state of the campus network was discussed at several meetings. The core router is over 10 years old and cannot handle the current levels of network traffic. This router needs to be upgraded. We are also making progress towards more wireless networks on campus.

In the spring, the major focus was faculty training in technology. The migration from the current WebCT Vista 3 to the new Vista 8 platform was discussed at several meetings. We also considered the current state of GSW's web site. A recommendation was made to purchase a software package that can facilitate and manage the development of web pages.

The full minutes of each meeting are available on the Office of Information and Instructional Technology's web site: <http://www.gsw.edu/~oiit/itac.shtml>