

	NAME/LOCATION	ADDRESS	FROM	TO
Employer				
Duties				
Reason for Leaving				

Please complete all that apply:

Software Packages Used	Computer Hardware/Programming Lang.	Skilled Trades/Years Exp./Cert. Licenses

Please state any other information that you feel would be helpful to us in considering your application.

Work References

Name/Title	Address	Telephone Number
Name/Title	Address	Telephone Number
Name/Title	Address	Telephone Number

GEORGIA SOUTHWESTERN STATE UNIVERSITY STATEMENT OF POLICY

Georgia Southwestern State University is an equal opportunity employer. As such, the University takes affirmative action to preclude discrimination in recruiting, transferring, training and terminating of employees because of race, color, creed, age, sex, national origin, veterans status, disability or any other reason in accordance with applicable state and federal statutes, executive orders and other regulations which prohibit discriminatory employment practices.

CERTIFICATION OF APPLICANT

I certify that the information given on this application is true and correct. I understand that any false information, willful or negligent misrepresentation, or failure to disclose any requested information will constitute sufficient grounds for the University to terminate my employment, without notice. I authorize investigation of any and all references and statements made on this application. I understand that as a prerequisite for employment, federal law requires that I present documents verifying identity and employment eligibility. Additionally, as a prerequisite for employment, I hereby authorize a comprehensive background check.

Signature

Date

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER - M/F/V/D

GEORGIA SOUTHWESTERN

STATE UNIVERSITY 800 GSW State University Drive, Americus, GA 31709

Dear Applicant:

This form is *voluntary* and is not a part of the application packet. It should be mailed separate from the application packet to:

Human Resources
Georgia Southwestern State University
800 GSW State University Drive
Americus, GA 31709

Georgia Southwestern State University is an Equal Employment Opportunity/Affirmative Action employer. As a federal contractor, we are required to compile the following information in order to comply with Federal Equal Employment Opportunity and Affirmative Action requirements. *The information you provide is strictly on a voluntary basis and failure to supply it will not in any way affect your employment.*

Thank you for your interest in employment with Georgia Southwestern State University.

Sincerely,
Janet L. Siders
Director of Human Resources

NAME: _____

POSITION FOR WHICH YOU ARE APPLYING: _____

How did you learn of this vacancy? (please be specific) _____

I WISH TO SELF-IDENTIFY as follows:

I DO NOT WISH TO SELF-IDENTIFY

Are you of Hispanic or Latino ethnicity?

Yes

No

PLEASE INDICATE THE GENDER AND RACE WITH WHICH YOU IDENTIFY.

MALE

FEMALE

American Indian or Alaska Native

Asian

Black or African American

Native Hawaiian or Other Pacific Islander

White

HISPANIC OR LATINO - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

AMERICAN INDIAN OR ALASKA NATIVE - A person having origins in any of the original peoples of North and South America (including Central America) who maintains cultural identification through tribal affiliation or community attachment.

ASIAN - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

BLACK OR AFRICAN AMERICAN - A person having origins in any of the black racial groups of Africa.

NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

WHITE - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.