Georgia Southwestern State University
School of Business Administration

Additional Requirements for International Applicants

Georgia Southwestern State University welcomes applications from international students to its graduate degree programs. Conditional admission will be considered for those students whose test scores fall below the standard for regular admission. Students who are granted conditional admission must have their status changed to regular admission by the successful completion of two semesters course work.

In addition to requirements for admission to a graduate school listed previously in this section, international students must submit the following items:

- ❑ Transcripts
  - If transcripts are in a language other than English, an official translation is required.
  - A university/school official, embassy official, the University of Education or the Ministry of Foreign Affairs, must certify English translations.
  - Transcripts cannot be witnessed or verified by a notary public.
  - All official international transcripts must have a foreign credential evaluation done by an independent evaluation service that is a member of the National Association of Credential Evaluation Services, Inc. The evaluation must be sent directly from the agency to Georgia Southwestern State University, 800 Wheatley Street, Americus, Georgia 31709. GSW accepts evaluations from the following agencies:

    Josef Silney & Associates, Inc.
    International Educational Consultants
    P.O. Box 248233
    Coral Gables, FL 33124-8233

    OR

    Office of International Education Services
    American Association of Collegiate Registrars and Admissions Officers (AACRAO)
    One Dupont Circle, NW, Suite #520
    Washington, DC 20036-1135

  - Photocopies or faxes of evaluations or transcripts are not acceptable.

- ❑ Test Scores
  - International applicants must submit an official TOEFL (Test of English as a Foreign Language) score, in addition to the GRE, MAT, or GMAT. A minimum score of 193 on the TOEFL computerized test (523 on the paper test) is required for all types of admission to all graduate programs. More information concerning the TOEFL can be obtained from the Educational Testing Service at (609) 921-9000 or access www.toefl.org.
  - Applicants who have received degrees from accredited institutions in the U.S. or from institutions in countries where English is the primary language are not usually required to submit TOEFL scores.

- ❑ Certificate of Degree (Proof of Degree)
  - This proof is most often a certificate, listing the title of degree, month and year of graduation.
  - The issuing institution must certify the degree certificate.
  - If original language is not English, an English translation must be attached.

  *Notarized copies are not considered official academic records. Please do not submit your original proof of degree, as we cannot return it to you.

After you have been accepted and have received an acceptance letter from the University, the following items are needed if you are requesting an I-20.

- ❑ Affidavit of Financial Support
  - All applicants requesting a Form I-20 for student (F-1) visas must provide an affidavit of support showing that a minimum of $22,589(USD) is available per academic year. Affidavit must not be more than three months old.
  - A certified statement from the sponsor's bank showing that the required funds are available must be submitted.
  - If your source of financial support is from personal or family funds, you must attach an original or certified and current bank statement(s).
  - Applicant must complete the attached Foreign Student Financial Statement.

- ❑ Insurance
  - Each International student must obtain and maintain health/accident insurance. Proof of coverage must be presented before registration. Otherwise, the University offers a comprehensive insurance plan designed to meet the needs of international student coverage, which is available for purchase at the time of registration.

NOTE:

INDIA

Required Academic Transcripts: All documents (each page) must bear the original attestation of the issuing institution. Marksheets must list the name of the course.

U.S. Bachelor's Equivalency: A three-year bachelor's degree is not equivalent to the U.S. bachelor's degree. A four-year bachelor's degree, a three-year bachelor's plus a master's degree, or a three-year's plus completion of first year of the master's program from a recognized institution by the Association of Indian University (AIU) or All India Council for Technical Education (AICTE) are equivalent to the U.S. bachelor degree.