



**Registrar's Office**  
 800 Georgia Southwestern State University Drive  
 Americus, GA 31709-4379  
 Phone: 229-928-1331 / Fax: 229-931-2021

GSW ID Number						
9	1	3				

## VETERAN'S BENEFITS FORM

**REMINDER:** This form must be completed **EACH** semester and returned to the VA Certifying Official located in the Registrar's Office once you have finalized your registration schedule for the upcoming semester. **FAILURE TO DO SO MAY DELAY BENEFITS!**

Personal Information (please type or print clearly)			
Last Name	First Name:	Middle Name	Social Security Number
Street Address		Apt/Suite #	
City		State	Zip Code
Home Phone: (area code + number)		Cell Phone: (area code + number)	
Email Address:		VA File #: (Required for Ch 35 only)	
Degree Type: (ex. BA, BS, BBA, etc.)		Program Type: include minor-must be on file. (ex. Accounting, etc.)	

Term of Enrollment: (select one)     Fall     Spring     Summer    YEAR: \_\_\_\_\_

Check One: (new students only)

- I have submitted my VONAPP (Veteran's Online Application) online.  
 I have **NOT** submitted my VONAPP online, but I have attached one of the following VA form:  
     **Veteran or Reservist:** VA Form 22-1990 (Applying for the first time) **OR** VA Form 22-1995 (Transfer Students)  
     **Dependent or Spouse:** VA Form 22-5490 (Applying for the first time) **OR** VA Form 22-5495 (Transfer Students)

Check VA Chapter:

- CH.30 (GI BILL)                       CH.32 (VEAP)                       CH.1606 (GUARD/RESERVE)  
 CH.31 (VOC. REHAB)                       CH.33 (POST 9/11)                       CH. 35 (SURVIVOR/DEPENDENT)

Check All That Apply:

- I am currently on Active Duty.                       I am the dependent of the veteran.                       I am the spouse of the Veteran.  
 I will also receive Tuition Assistance (TA) for the following course(s) \_\_\_\_\_.  
 I am an active member of the US Military Reserve/GA National Guard **AND** a Georgia Resident.

PLEASE REVIEW THE FOLLOWING INFORMATION AND INITIAL BY EACH:

Initials	I understand that....
	In order to receive VA Benefits, I <b>MUST</b> DECLARE A MAJOR and have official acceptance to GSW. This major must correspond with the major listed on your application for VA Benefits.
	If I wish to change my education objective, I <b>MUST</b> submit a request for a Major/Advisor Change with the Registrar's Office at Georgia Southwestern State University.
	Credit for prior training is required; therefore all students requesting VA Benefits <b>MUST</b> have official transcripts submitted to the school and have them evaluated.
	Every semester that I register and choose to use VA benefits, I <b>AM RESPONSIBLE</b> for paying my tuition and fees. (Except Chapter 31 & Chapter 33 eligible at the 100% tier. However, any unpaid tuition & fees is ultimately my responsibility.)
	I <b>MUST</b> take courses that are in my approved major at GSW. If I am taking classes outside of my major requirements, my enrollment will be reduced and my payments may be affected.
	All Chapter 30, 1606 and 1607 Veterans are responsible for verifying their enrollment at the end of every month. You can verify your enrollment at 1-877-823-2378 or via internet at <a href="http://www.gibill.va.gov">www.gibill.va.gov</a> , and click on WAVE.
	I am responsible for notifying my schools Certifying Official of each semester that I enroll in classes and of any adjustments (increase or decrease in hours) in enrollment to avoid a possible VA overpayment.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# VETERAN'S BENEFITS INFORMATION SHEET

IN ORDER TO RECEIVE VA BENEFITS, YOU MUST DECLARE A MAJOR AND HAVE OFFICIAL ACCEPTANCE INTO GEORGIA SOUTHWESTERN STATE UNIVERSITY. THIS MAJOR MUST CORRESPOND WITH THE MAJOR LISTED ON YOUR APPLICATION FOR VETERANS BENEFITS.

SUBMIT THE FOLLOWING DOCUMENTS TO THE REGISTRAR'S OFFICE IN SANFORD HALL

1. **APPLICATION FOR VETERAN (VA FORM 22-1990) or SURVIVOR/DEPENDENT BENEFIT (VA FORM 22-5490) which you may print when you submit your application online @ [www.gibill.va.gov](http://www.gibill.va.gov) or SUBMIT A COPY OF YOUR CERTIFICATE OF ELIGIBILITY**

2. **VETERAN'S BENEFITS FORM** (Attached form which is required every semester of enrollment.)

3. **DD-214** (If Applicable)

Note: There are no physical education requirements for Veterans with at least one year of active duty or for reservists with at least one year of service. *This exception does not apply to majors in Exercise Science & Wellness, Health & PE and Recreation.*

4. **NOBE** (If Applicable)

5. **KICKER CONTRACT OR PROOF OF BUY-UP** (If Applicable)

**\*\*IF YOU HAVE PREVIOUSLY APPLIED FOR VA BENEFITS OR HAVE USED BENEFITS AT ANOTHER COLLEGE, PLEASE SUBMIT VA FORM 22-1995 (VETERANS) OR 22-5495 (DEPENDENT/SPOUSE).**

**\*PLEASE NOTE\* YOU ARE RESPONSIBLE FOR PAYING YOUR TUITION AND FEES UP FRONT EACH SEMESTER UNLESS YOU ARE RECEIVING VOC REHAB OR POST 9/11 BENEFITS AT THE 100% TIER. HOWEVER, YOU ARE ULTIMATELY RESPONSIBLE FOR ANY UNPAID BALANCES. POST 9/11 RECIPIENTS NOT ELIGIBLE FOR 100% TUITION & FEE COVERAGE MUST BE PREPARED TO PAY BALANCES AT THE TIME OF ENROLLMENT.**

THE VA **WILL NOT PAY FOR:**

- COURSES FROM WHICH YOU HAVE WITHDRAWN
- REPEATING A COURSE THAT YOU HAVE EARNED A GRADE OF "D" OR BETTER, UNLESS THE COURSE IS A PREREQUISITE FOR OTHER REQUIRED COURSES; AND THE DEPARTMENT POLICY REQUIRES A GRADE OF "C" OR BETTER
- COURSES THAT HAVE BEEN WAIVED OR ARE NOT REQUIRED FOR YOUR DECLARED MAJOR AND/OR MINOR ON FILE AT GEORGIA SOUTHWESTERN
- AUDIT CLASSES
- OPEN ELECTIVES FOR WHICH YOU HAVE EQUIVALENT TRANSFER CREDITS

IT IS YOUR RESPONSIBILITY TO VERIFY WITH YOUR ACADEMIC ADVISOR THAT YOU HAVE REGISTERED FOR THE CORRECT COURSES WHICH APPLY TOWARDS YOUR DEGREE REQUIREMENTS.

CHAPTER 30, 1606 AND 1607 VETERANS ARE RESPONSIBLE FOR VERIFYING ENROLLMENT AT THE END OF EVERY MONTH. YOU CAN VERIFY YOUR ENROLLMENT BY CALLING 1-877-823-2378 OR VIA INTERNET ON W.A.V.E. AT [WWW.GIBILL.VA.GOV](http://WWW.GIBILL.VA.GOV).

FOR QUESTIONS OR DISPUTES CONCERNING YOUR MONTHLY PAYMENT AMOUNTS OR ELIGIBILITY REQUIREMENTS, PLEASE CALL THE VETERANS AFFAIRS REGIONAL OFFICE AT 1-888-442-4551 OR VISIT [WWW.GIBILL.VA.GOV](http://WWW.GIBILL.VA.GOV). CHAPTER 31 (VOC REHAB) VETERANS PLEASE CONTACT YOUR VA CASE MANAGER. IT IS YOUR RESPONSIBILITY TO VERIFY WITH US THAT WE HAVE REPORTED YOUR CORRECT ENROLLMENT INFORMATION TO THE VA WHICH IMPACTS YOUR PAYMENT AMOUNTS.

**\*POST 9/11 STUDENTS PLEASE NOTE\*** ALL BENEFIT PAYMENTS, INCLUDING MONTHLY HOUSING ALLOWANCE, ARE PAID IN ARREARS AT THE END OF EACH MONTH DIRECTLY TO YOU FROM THE DEPARTMENT OF VETERAN AFFAIRS. POST 9/11 STUDENTS MUST BE ENROLLED GREATER THAN HALF-TIME (7 CREDITS) DURING THE STANDARD TERM IN ORDER TO RECEIVE THE MONTHLY HOUSING ALLOWANCE PAYMENTS THROUGHOUT THE SEMESTER, WHICH MUST INCLUDE ONE ON-CAMPUS COURSE.

**Note:** YOU CAN NOT BE ENROLLED IN ALL ONLINE CLASSES AND RECEIVE THE MONTHLY HOUSING ALLOWANCE.

**ALL CHAPTERS SHOULD REGISTER EARLY & SUBMIT THEIR FINALIZED VETERAN'S BENEFITS FORM IN ORDER TO AVOID PAYMENT DELAYS!!!**